

MINUTES  
COLUMBIA BOROUGH PLANNING COMMISSION  
September 15, 2014  
7:00 p.m.

**MEMBERS IN ATTENDANCE:**

Justin Evans - Chairman  
Jeff Helm  
Jamie Hess  
Mary Wickenheiser

**STAFF IN ATTENDANCE:**

Samuel F. Sulkosky, Borough Manager  
Leo Lutz, Mayor  
Deb LaClair, Clerk

**GUESTS IN ATTENDANCE:**

Melissa Kelly, Lancaster County Planning Commission  
Frank Doutrich  
James McGinness

**CALL TO ORDER:**

Justin Evans called this regular meeting of the Columbia Borough Planning Commission to order on Monday, September 15, 2014 at 7:00 p.m.

There was a moment of silence and the pledge to the flag.

Jay Lewis, Tiffani Lynn and Stephanie Weisser were absent from this meeting.

**MINUTES:**

Mary Wickenheiser motioned to approve the August 18, 2014 minutes and Jamie Hess seconded. All favored this motion.

**CORRESPONDENCE:**

Justin Evans stated the Borough of Columbia and Planning Commission were in receipt of a letter sent by Mr. McGinness and a response to that letter would be forthcoming. Mr. McGinness asked that the response be in writing and handled at a public forum. Justin stated he would make note of that request.

Sam Sulkosky, Borough Manager, stated he received correspondence from the Lancaster County Planning Commission regarding review of the SALDO and changes to the Zoning Ordinance, which would take place on October 6, 2014.

**DISCUSSION ITEM(S):**

Mary Wickenheiser motioned to recommend adoption, subject to all changes being forwarded to the LCPC, of the amendments to the Zoning Ordinance and update of the Sub-Division and Land Development Ordinance and Jamie Hess seconded. All favored this motion.

Mayor Lutz presented a policy statement and sample resolution for the Complete Streets program. Melissa Kelly, LCPC, talked about the fact that work sessions were scheduled with other municipalities so there would be additional information generated from these sessions to the Planning Commission. Mayor Lutz added it was important to adopt this document because future funding streams were going to require a complete street policy. Mary Wickenheiser went on to explain that a complete streets policy would address all forms of transportation for street projects including bicycles, pedestrians and vehicles. Justin Evans stated the Planning Commission would look at this for the next meeting.

**OLD BUSINESS/PROJECTS UPDATE:**

Justin Evans stated the Comprehensive Plan would be discussed at the October meeting.

Sam Sulkosky reported the Veterans Memorial Bridge project was almost complete, the River Park Trail Services building would be complete in 4-6 weeks, the Ironville Pike project was just started and the Route 441/Truck Route project was moving along at a rapid pace. Mary Wickenheiser discussed the closed railroad crossing at Locust Street.


Melissa Kelly offered a restricted bridges map to the Planning Commission. She stated she would get the information to Jeff Helm.

Frank Doutrich talked about the Ironville Pike project and the brick railroad building at the Locust Street crossing.

**ADJOURNMENT:**

Mary Wickenheiser motioned to adjourn the meeting at 8:00 p.m. and Jamie Hess seconded. All favored this motion.

Respectfully submitted,



Tiffani Lynn  
Secretary



# Borough of Columbia

LEO S. LUTZ, Mayor  
MICHAEL L. BEURY, Borough Council President  
R. L. PFANNEBECKER, Solicitor  
SAMUEL F. SULKOSKY, Borough Manager

## COLUMBIA BOROUGH PLANNING COMMISSION AGENDA

September 15, 2014 - 7:00 p.m.  
Final

1. Call to Order:
2. Period of Prayer:
3. Pledge of Allegiance:
4. Election of Officers:
5. Approval of Minutes: August 18, 2014
6. Special Discussion:
7. Correspondence:
8. Engineer's Review(s):
9. Demolition Applications:  
(Releases: Sewer, Water, Gas, Electric, Cable TV, Tele)
10. Action Items:
11. Discussion Items: Review of SALDO and Zoning Ordinance Revisions
12. Old Business:  
Projects Update:
13. New Business:
14. Public Comments and Questions:
15. Zoning Hearing(s):
16. Adjournment: