

*Leo S. Lutz, Mayor  
Kelly Murphy, Council President*

*Robert L. Pfannebecker, Solicitor  
Greg Sahn, Borough Manager*

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**Safety Committee Meeting  
Chair: John Novak  
Vice Chair: Kelly Murphy  
Member: Fran FitzGerald  
Alternate: Stephanie Weisser  
November 9, 2016**

**Members Present:**

Chair: John Novak

Vice Chair: Kelly Murphy

Member: Fran FitzGerald

**Borough Officials and Staff in Attendance:**

Jeff Helm – Manager of Zoning/Planning/Codes

Pam Williams – Borough Council      Dr. Sherry Welch – Borough Council

Stephanie Weisser – Borough Council

**Guests in Attendance:**

Mary Wickenheiser – Citizen

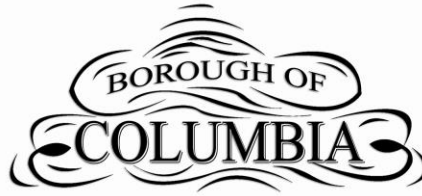
The November 9, 2016 Safety Committee Meeting was held at Borough Council Chamber in the Borough Municipality Building, 308 Locust Street. Meeting was called to order at 6:02pm by committee chair, John Novak. Members present, as listed, Vice Chair Kelly Murphy arrived at 6:10pm and participated in the balance of the meeting.

**Pledge to the Flag**

**Order of Business:**

- 1. Approval of the October 12, 2016 minutes. So, motioned – John Novak, second by Fran FitzGerald. No discussion. Unanimously passed**
- 2. Review any Facilities Use Requests. Request by Columbia QRS for the purpose of a “Santa Parade” on December 10, 2017 beginning assembly at 10:00am at Cbfd, Manor Street. Parade to begin at 10:30am proceeding west on Manor, Right on S. Fourth Street, right onto Locust Street, right onto S. Sixth Street, ending at the Columbia Public Library. A Certificate of Insurance was presented, as required, with the FUR. A motion to forward to full council meeting of November 14, 2016 was presented by John Novak, seconded by Fran FitzGerald. A brief discussion as to clarification of Date and time. Motion passed unanimously.**

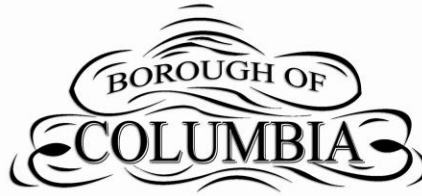
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**3. Continued Discussion:**

- a. Report from EMC (Emergency Management Coordinator – Jeff Helm) Jeff Helm reported that he had attended a meeting with the CBSD that included two district Principals and the CBSD DO. The meeting was initiated by the CBSD to review, and revise the CBSC EOP, and incorporate and review the EMOP of the Lancaster Country. Jeff expressed that the meeting was beneficial and upon completion of the CBSD EOP that that information would be included in the Columbia Borough EOP and a copy would be maintained at the EMOC. Continued discussion would follow further investigation and research by DO and staff – Date TBA.
- b. Jeff Helm also reported he attended a Winter Weather Workshop that will benefit the EMOC. He noted he “aced the final quiz”! Also, noting that he had recently acquired a PEMA and FEMA “Functional Check-list” that will be incorporated into Columbia’s EMOP and reviewed at an upcoming EMOC principal meeting.
- c. Code Enforcement public safety issues follow up:  
Stray Cat issue on So. 5<sup>th</sup> Street – review and enforcement ongoing. Not resolved  
Bat issue in rowhomes (duplex) issue on 4<sup>th</sup> Street. Initial originating property has been address, resolved (sealed) and approved by Code inspection. Adjoining property still requires work, but appeared “under construction” as new owner addresses and continues discussion with Jeff Helm and staff.
- d. 421 Walnut Rear – Review completed on fire damage by Greenbalm Consultants and the 27-page report would be forwarded to full council. Noted that the property was savable but at an extreme cost.
- e. 12 N. Second Street - Jeff Helm reported he had recently did a walk through, at the request of the Borough. Will report his findings to Council.
- f. It was noted that a “Radio Training” seminar would be held (6:00pm) prior to the EMOC meeting (7:00pm) on November 22, 2016 at Borough Hall. The seminar was organized by CBPD Chief Brommer. The attendants should be the full Council, all Borough Management Staff and interested principals of the EMOC.



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**4. New Business:**

Review October Reports submitted by:  
Police Department  
Fire Department  
Codes Department  
SRO (Troy Engle) Report 10/31-11/3

**5. New Business brought forth:**

Police – A written request by CBPD Chief Brommer (not present) for the purchase of three Knox boxes be considered for purchase to be placed in three of the Borough's Police vehicles at a cost of \$669.00 each. The Knox box will give police access to building so "keyed" for public safety in cases of emergency. Total cost would be \$2,007.00. Chief Brommer not present will forward to full council for discussion when Chief or Mayor are available to participate.

**6. Citizens Comments:**

Mary Wickenheiser:

Brought to the attention of codes the condition of 425 Walnut Street (residence in the HARB district) – Rotting Facia Boards and Corbels and possible bulging and deteriorating brick. Mr. Helm said he would review the property the next day.

Crosswalk painting after resurface of the Downtown portions of Locust Street. \*

Street sign at Locust & 6<sup>th</sup> streets was "vandalized" and needs to be repositioned. \*

Pedestrian signal at Chestnut & 3<sup>rd</sup> streets not properly functioning. Details forward to Public Works Department. \*

Northwest Trail safety concerns, Pedestrian and biker safety lanes should be painted from Front Street, across tracks to Columbia Crossing Building. Also, the installation of vehicle lane designation in the same location. Details forwarded to Public Works Department. \*

\*all items forward to Ron Miller for review and action. Have also requested of the Public Works Committee Chair add these safety issues to the upcoming November 15, 2016 Public Works Committee meeting.

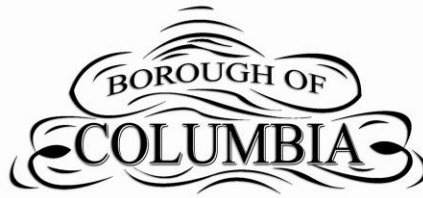
**7. Closing Remarks:**

a. Next Safety Committee Meeting – Wednesday, December 14, 2016 @ 6:00pm

**8. Meeting adjournment – Motion to adjourn was made by Kelly Murphy, second by Fran FitzGerald and unanimously passed at 7:00pm.**

Respectfully submitted – John Novak, Safety Committee Chair, Monday – November 14, 2016

*Incorporated 1814*



*Reincorporated 1866*

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