

Leo S. Lutz, Mayor  
Kelly Murphy, Borough Council President

Robert L. Pfannebecker, Solicitor  
Greg Sahad, Borough Manager

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Public Property Committee Meeting Minutes

Chair: Pamela Williams

Vice Chair: Fran FitzGerald, Member: Stephanie Weisser

Date: August 16, 2016

Immediately following Public Works Committee at 6:00pm

Pamela Williams called the meeting to order at 7:10 pm.

Council Members Present: Kelly Murphy, John Novak

Staff and Guests in Attendance: Mayor Lutz, Greg Sahad, Janice Nickoloff, Mary Wickenheiser, Frank Doutrich, Teresa Allen, Ron Worby, Sue Worby, Sharon Lintner

Minutes for Approval:

July 2016 minutes approved.

Motion by Fran FitzGerald, seconded by Stephanie Weisser. All in favor.

**Items for Discussion:**

**1. Status of 147 Walnut Street**

**Discussion:**

Council has requested that an appraisal and title search be done for this property. The title search is in and there are no outstanding mortgages; only lien is a . tax liens in the amount of \$1,790.94. The appraisal has yet to be completed. Greg Sahad will follow-up.

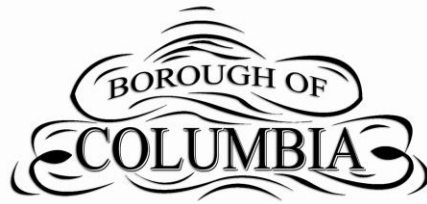
The tax upset sale is scheduled to take place on September 19. Mary Wickenheiser asked if the Borough could buy the property. This would be possible but the Solicitor advises against that, the reason being that there are possible liability issues.

**2. Status of 509 Locust Street**

**Discussion:**

Janice Nickoloff (CEDC) presented three offers that were submitted for this property. The CEDC vetted these offers based on the offer price as well as the proposed plans for renovation and plans for the property, post renovation. The recommendation is that Council accept the offer made by Mr. and Mrs. A.W. Martofel in the amount of \$10,000, which was also the highest bid. The Martofel's intent is to maintain the property as a single family home.

**Action: Ask Council to consider accepting the offer for 509 Locust St. made by Mr. and Mrs. A.W. Martofel in the amount of \$10,000. Additionally, consider requiring that the**



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**sale of the property be dependent on the acceptance of a deed restriction stipulating that upon subsequent sale, the property be sold as a single family dwelling.**

### **3. Market House**

#### **Discussion:**

At the August 8, 2016 meeting, Council approved the RFP for a Market Manager and the RFP was advertised beginning August 17th on the Borough website as well as in LNP. Proposals will be discussed at the next secluded Personnel Committee meeting. This will be a direct hire, without benefits and with a salary based on qualifications.

Applications will also be accepted for a Market House Advisory Committee, which will consist of the Chair of Property Committee, one stadholder, one Columbia resident and two local business owners.

#### **4. Donation of DVDs bought by the Borough for "Movies Under the Stars"**

Pamela Williams suggested that the four DVDs be donated to Columbia Public Library.

Motion by Pamela Williams, seconded by Stephanie Weisser. All in favor

Next Meeting: Tuesday, September 20, 2016 immediately following the Public Works Committee meeting.

Adjournment: Motion by Fran FitzGerald, seconded by Stephanie Weisser. All in favor.

The meeting was adjourned at 8:15 pm.

Respectfully Submitted,  
Pamela Williams, Chairperson