

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

January 8, 2019 | 7:00 PM

AGENDA

1. Call to Order and Roll Call
 2. Invocation/Moment of Silence
 3. Pledge to the Flag
 4. Announcement of Executive and Information Session(s)
 - a. On January 8, 2019 at 6:00 PM Council held an information session to receive information only items from its Borough Manager and Solicitor.
 5. Presentation: Comments from Borough Council President Murphy
 6. Citizen Comments (Agenda Items Only)
 7. Appointment of Borough Officials
 - a. Consider appointment of Kyle Watts, Deputy Tax Collector
 - b. Oath of Office of Kyle Watts, Deputy Tax Collector
 - c. Consider approval of Resolution No. 19-03: Deputy Tax collector Agreement between Marlene K. Geltz, Tax collector and Kyle Watts, Deputy Tax Collector
 - d. Consider re-appointment of the Solicitor to the Borough of Columbia for the year 2019
 - e. Consider re-appointment of the Engineer to the Borough of Columbia for the year 2019
 - f. Consider re-appointment of Rebecca S. Denlinger as Borough Manager for the year 2019
 - g. Consider appointment of Georgianna Schreck as Assistant Borough Manager for the year 2019
 - h. Consider re-appointment of Rebecca S. Denlinger as Borough Secretary/Treasurer for the year 2019
 - i. Consider appointment of Kyle Watts as Assistant Secretary/Treasurer for the year 2019
 8. Minutes for Approval
 - a. Consider approval of the Borough Council Meeting Minutes for December 10, 2018
 - b. Consider approval of the Special Borough Council Meeting Minutes for December 13, 2018
 - c. Consider approval of the Community Development Meeting Minutes for December 20, 2018
 - d. Consider approval of the Finance Meeting Minutes for December 19, 2018
 - e. Consider approval of the Legislation Meeting Minutes for December 12, 2018
 - f. Consider approval of the Parks and Recreation Meeting Minutes for December 13, 2018
 - g. Consider approval of the Public Safety Meeting Minutes for December 12, 2018
 - h. Consider approval of the Public Works and Property Meeting Minutes for December 18, 2018
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9. Mayor Lutz

- a. Proclamation No. 19-01: Celebrating the Reverend Dr. Martin Luther King, Jr. Holiday of January 21, 2019
- b. Proclamation No. 19-02: Celebrating Catholic School's Week – January 29 -February 1, 2019
- c. Announcement of Mayor's Report on monies received for performing marriage ceremonies during the 4th Quarter of 2018

10. Community Development

- a. Update on the formation of and appointment of members to Columbia Borough Streetscape Committee
- b. Update on Social Media implementation
- c. Update on Live Streaming of Borough Council Meetings

11. Finance

- a. Consider approval of November 2018 Financial Reports including Check Register Report, Treasurer's Report, Budget Performance Report: General Fund, Capital Fund, State Fund (Liquid Fuels), Waste Water Fund and Municipal Authority and Capital Fund and Tax Collector Report
- b. Consider approval of Ordinance No. 909: Police Pension Plan
- c. Consider approval of Resolution No. 19-01: 2019 Fee Schedule
- d. Consider approval of Resolution No. 19-02: Designation of Depositories/Financial Institutions and Authorization of Signatories
- e. Consider approval to purchase licensed software and professional services, for the Police Department, from CODY Computer Services, Inc. at a cost not to exceed \$39,413.31 as a designated expense in the approved 2019 Capital Fund Budget
- f. Update on Redevelopment Assistance Capital Program (RACP) Application to the PA Department of Community and Economic Development
- g. Consider Columbia Borough Policy 2019-01: Purchasing Policies and Procedures

12. Legislation

- a. Update on the proposed Historic District Expansion to the Pennsylvania Historic & Museum Commission (PHMC)

13. Parks and Recreation

- a. Introduce DRAFT Columbia Borough Recreation Programming document for Borough Council review and discussion at February 5, 2019 Borough Council Work Session.
- b. Announce continuation of Parks & Recreation Advisory Committee meetings.

14. Personnel

- a. Consider appointment of John Novak as the Borough Council representative to the Police Pension Board for a term of 1 year to expire December 31, 2019
- b. Announce opening for appointment of a Citizen Representative to the Civil Service Commission for a term of six years to expire December 31, 2024

- c. Consider appointment of existing employee to the position of Accountant, effective January 9, 2019
- d. Consider resignation of Steve Kaufhold, Columbia Borough Code Enforcement Manager
- e. Consider appointment of existing employee to the position of Interim Code Enforcement Manager, effective January 9, 2019
- f. Consider removal of Resolution No. 18-24 from the table
- g. Discussion of Resolution No. 18-24: A resolution of the Borough Council regarding protocols for elected officials conducting business and rules of decorum for public meetings

15. Public Safety

- a. Accept Reports: Police/Fire/Codes/Zoning, Planning, Food & EMA Reports; Statistical Reports: SVEMS; School Resource Officer. CQRS Statistical Report

16. Public Works & Property

- a. Accept report from Public Work's Director
- b. Consider approval of Resolution No. 19-04: A resolution of the Borough Council authorizing the sale, by auction, of items previously utilized at the Wastewater Treatment Plant

17. Reports, Comments, and Announcements

- a. Solicitor
- b. Secretary/Treasurer
 - 1) The Borough Office and Public Works Department will be closed Monday, January 21, 2019 for the Martin Luther King Jr. Holiday
 - 2) F&M Mobile Application Development Opportunity
 - 3) F&M Public Service Summer Institute: Internship Opportunity
 - 4) Meeting Change: The Columbia River Park Advisory Committee Meeting for January will be held on Thursday January 17, 2019 at 6:00 PM at the Columbia Crossing River Trails Center
- c. Boards and Commissions
- d. Council Members
- e. Citizen Comments (Non-Agenda Items Only)
- f. Announcement of Next Meeting. At 6:00 PM on January 22, 2019 Council will hold an information session to receive information from its Borough Manager and Solicitor.

18. Adjournment