

MINUTES  
COLUMBIA BOROUGH PLANNING COMMISSION  
January 15, 2019  
7:00 p.m.

**MEMBERS IN ATTENDANCE:**

Mary Wickenheiser, Chairwoman  
Tiffani Lynn, Vice-Chairwoman  
Brad Lynn, Secretary  
Justin Evans  
Barbara Fisher  
Jeffrey Helm  
Annette White

**STAFF IN ATTENDANCE:**

Deb LaClair, Administrative Assistant

**GUESTS IN ATTENDANCE:**

Marilyn Kress Hartman, Councilwoman  
JoAnn Fritz, 1060 Locust Street – Short Term Rentals

**CALL TO ORDER:**

Chairwoman Wickenheiser called this regular meeting of the Columbia Borough Planning Commission to order on Tuesday, January 15, 2019 at 7:05 p.m.

There was a moment of silence and the pledge of allegiance.

**APPROVAL OF MINUTES:**

Tiffani Lynn motioned to approve the December 17, 2018 Planning Commission meeting minutes and Barb Fisher seconded. All favored this motion.

**ELECTION OF OFFICERS:**

Justin Evans motioned to nominate Mary Wickenheiser as Chairwoman of the Planning Commission and Tiffani Lynn seconded. All favored this motion.

Justin Evans motioned to nominate Tiffani Lynn as Vice-Chairwoman of the Planning Commission and Mary Wickenheiser seconded. All favored this motion.

Mary Wickenheiser motioned to nominate Brad Lynn as Secretary of the Planning Commission and Tiffani Lynn seconded. All favored this motion.

Justin Evans motioned to have Mary Wickenheiser as Chairwoman, Tiffani Lynn as Vice-Chairwoman and Brad Lynn as Secretary for 2019 officers for the Planning Commission and Brad Lynn seconded. All favored this motion.

**SPECIAL DISCUSSION:**

**CORRESPONDENCE:**

**ENGINEER'S REVIEW(S):**

**DEMOLITION APPLICATIONS:**

**ACTION ITEM(S):**

Justin Evans motioned to forward to Borough Council recommendations regarding an amendment to the Zoning Ordinance addressing Short-Term Rentals and Brad Lynn seconded. All favored this motion.

Mrs. Fritz asked why the short-term rental located at 1102 Locust Street was still in operation. Mary Wickenheiser explained the process of enacting a change to a Borough ordinance. Jeff added the Borough Solicitor was also watching a Pennsylvania Supreme Court case involving STR. Marilyn added that the property owners were advertising for weddings and corporate events. Mrs. Fritz stated there were at least 10 adults and 4 children at the property over the weekend.

**DISCUSSION ITEMS:**

Mary stated the Commission was presented with a timeline for the update of the Comprehensive Plan.

**OLD BUSINESS:**

There was discussion and an update on blighted properties from a handout that Jeff provided.

**NEW BUSINESS:**

**PUBLIC COMMENT AND QUESTIONS:**

**ZONING HEARING(S):**

175 Pleasant Avenue – The applicant was requesting Zoning approval to convert a warehouse into dwelling units. Jeff added the applicant would also be purchasing 176 South Fifth Street to address the required parking for this project.

Tiffani Lynn motioned not to give a recommendation for the 175 Pleasant Avenue project and Annette White seconded. All favored this motion.

**ADJOURNMENT:**

Tiffani Lynn motioned to adjourn this meeting of the Columbia Borough Planning Commission at 8:15 p.m. and Justin Evans seconded. All favored this motion.

Respectfully submitted,



Brad Lynn  
Secretary

