



Leo S. Lutz, Mayor
Michael L. Beury, Borough Council President

Robert L. Pfannebecker, Solicitor
Samuel F. Sulkosky, Borough Manager

FINAL AGENDA
COLUMBIA BOROUGH COUNCIL MEETING
November 24, 2014
6:00pm

- I. Opening of Meeting
 1. Call to Order and Roll Call
 2. Invocation/Moment of Silence
 3. Pledge to the Flag
 4. Announcement of Executive Session:
 - a. An Executive Session was held on November 14, 2014 at 6:00pm to discuss legal and personnel matters.
 5. Minutes for Approval
 - a. Consider approval of the Borough Council Meeting Minutes for 11/10/14.
- II. Presentation - Stephanie Stam and Judy Raub from Pennsylvania District Kiwanis International.
- III. Standing Committee Assignments
 6. The Committee on Municipal Legislation
 - a. Presentation regarding St. John Herr's request to re-zone 1200 Locust Street from rural residential to institutional residential - Maria Elliot from Barley Snyder, LLC, attorney for Luthercare; Joel Snyder from RGS Associates, planning consultant for Luthercare, and Curt Evans from Luthercare.
 - b. Consider approval of Ordinance No. 857: Authorization to enter into an Intergovernmental Agreement for the purpose of joining the Intergovernmental Insurance Cooperative and to participate as a member of the cooperative.
 7. The Committee on Community Development
 - a. Discussion regarding Christmas Decorations.
 8. The Committee on Public Property
 - a. Consider waiving the Dumpster Permit Fee for the CEDC to remove unwanted personal property from Hotel Locust and Hotel Columbia in an effort to make the building safer, per a request from Jeff Seibert dated November 20, 2014.

- b. Discussion regarding the need for a Facilities Use Request for events being held at the Locust Street Park. (i.e. – Tree Lighting Ceremony)
 - c. Consider approval of App-Techs Agreement for River Park Trail Services Cameras.
 - d. Discussion regarding cost for people to purchase memorial benches or picnic tables, with plaque in memory of someone, at the Trail Services Building. (Current cost: Bench is \$350, picnic table is \$500, and plaques are \$20).
 - e. Open House for the Northwest River Trail Services Building will be held on Saturday, December 6, 2014 from 10:00am to 2:00pm.
9. The Committee on Finance
- a. Consider approval of October 2014 Financial Reports including Check Register Report, Treasurer’s Report, Budget Performance Reports: General Fund, Capital Fund, State Fund (Liquid Fuels), Waste Water Fund and Municipal Authority, Capital Fund and Tax Collector Report.
 - b. Consider approval of 2014 Budget Change No. 7: Wastewater and General Fund.
 - c. Discussion regarding 2015 Budgets.
 - d. Discussion regarding Resolution 15-01: 2015 Fee Schedule.
10. The Committee on Highway
- a. Consider installing a no parking sign, for loading and unloading between 7am and 4pm Monday thru Friday, in front of S & G Printing, 131 Locust Street.
 - b. 2015 Proposed Paving Projects.
 - c. Public Works Director’s November 2014 Report.
11. The Committee on Public Safety
- a. Reports: Police/Fire/EMS/EMC/Codes
12. The Committee on Personnel
13. The Committee on Wastewater
- a. Consider approval for the Borough to request a waiver of debt from the Columbia Borough Municipal Authority for the \$409,295 the Borough owes them.
- IV. Reports of Boards, Commissions, Authority, Solicitor, and Secretary/Treasurer
14. Boards/Commissions/Authority
15. Solicitor
16. Secretary/Treasurer
- a. Consider approval of Resolution No. 14-20 Appointing the Certified Public Accounting Firm of Sager, Swisher and Company, LLP as Auditors for 2015 per engagement letter dated 11/4/2014 with a fee not to exceed \$18,000.00.

V. Adjournment



Happy Thanksgiving!!

**Columbia Borough Council Meeting of the Whole
November 24, 2014
Paul W. Myers Council Chambers**

Council President Beury called the meeting to order at 6:05 p.m.

Councilpersons present: Barninger, Beury, Ford, Gable, Murphy, Smith and Weisser.
Mayor Lutz was also present.

Mayor Lutz led the pledge to the Flag.

Council President Beury announced the following Executive Session(s):

- a. An Executive Session was held on October 13, 2014 at 9:10 pm to discuss legal and personnel items.
- b. An Executive Session was held on November 24, 2014 at 5:30 pm to discuss legal and personnel items.

Minutes for Approval

Motion: To approve the Borough Council meeting minutes for 11/10/2014.

Motion: B. Ford **2nd:** S. Weisser **Voice Vote:** All Favored
Motion Carried

Special Presentation

Stephanie Stam and Judy Raub from Pennsylvania District Kiwanis International gave a presentation on the Kiwanis organization.

Citizen's comments (see attached)

Standing Committee Items

COMMITTEE ON MUNICIPAL LEGISLATION

There was a presentation given regarding St. John Herr's request to re-zone 1200 Locust Street from rural residential to institutional residential – Maria Elliot from Barley Snyder, LLC, attorney for Luthercare; Joel Snyder from RGS Associates, planning consultant for Luthercare and Curt Evans from Luthercare.

Motion: To approve Ordinance No. 857: Authorization to enter into an Intergovernmental Agreement for the purpose of joining the Intergovernmental Insurance Cooperative and to participate as a member of the cooperative.

Motion: B. Ford **2nd:** S. Weisser **Voice Vote:** All Favored
Motion Carried

COMMITTEE ON MUNICIPAL LEGISLATION (continued)

There was a discussion on changes that need to be made to the snow emergency route. The Mayor will resend a previous email to Council and it will be discussed at the next meeting.

COMMITTEE ON COMMUNITY DEVELOPMENT no action items

There was a discussion on Christmas decorations for the downtown area. There was also a discussion on the need for a Facilities Use Request for events being held at the Locust Street Park. (i.e. – Tree Lighting Ceremony)

COMMITTEE ON PUBLIC PROPERTY

Motion: To waive the dumpster permit fee for the CEDC to remove unwanted personal property from Hotel Locust and Hotel Columbia in an effort to make the building safer per a request from Jeff Seibert dated November 20, 2014.
Motion: S. Weisser 2nd: B. Ford **Voice Vote:** All Favored
Motion Carried

Motion: To approve App-Techs agreement for River Park Trail Services Cameras.
Motion: S. Weisser 2nd: K. Murphy **Voice Vote:** All Favored
Motion Carried

There was a discussion regarding cost for people to purchase memorial benches or picnic tables with a plaque in memory of someone at the Trail Services Building and other Borough parks. (Current cost: Bench \$350, picnic table \$500 and plaque \$20).

Motion: To allow the public to purchase memorial benches or picnic tables with a plaque on memory of someone at the Trail Services Building and other Borough parks with pricing to be determined.
Motion: S. Weisser 2nd: B. Ford **Voice Vote:** All Favored
Motion Carried

It was announced an open house will be held for the Northwest River Trail Services Building will be held on Saturday, December 6, 2014 from 10:00 am to 2:00 pm.

COMMITTEE ON FINANCE

Motion: To approve October 2014 Financial Reports including Check Register Report, Treasurer's Report, Budget Performance Reports: General Fund, Capital Fund, State Fund (Liquid Fuels), Waste Water Fund and Municipal Authority, Capital Fund and Tax Collectors Report.
Motion: K. Murphy 2nd: B. Ford **Voice Vote:** All Favored
Motion Carried

Motion: To approve 2014 Budget Change No. 7: Wastewater and General Fund.
Motion: K. Murphy 2nd: J. Gable **Voice Vote:** All Favored
Motion Carried

COMMITTEE ON FINANCE

(continued)

There was a discussion on the proposed budget for 2015 and resolution 15-01: 2015 fee schedule.

COMMITTEE ON HIGHWAY

Motion: To install a no parking sign for loading and unloading between 7 am and 4 pm Monday thru Friday in front of S & G Printing, 131 Locust Street.

Motion: J. Smith 2nd: B. Ford **Voice Vote:** All Favored
Motion Carried

The 2015 proposed paving project list was reviewed by Council as well as the Public Works Director's November 2014 report.

COMMITTEE ON PUBLIC SAFETY

no action items

Chairwoman Barninger gave an update on the status of the Fire Department transition to the new radio system that has been delayed until January 2015.

COMITTEE ON PERSONNEL

no action items

COMMITTEE ON WASTEWATER

Motion: To approve the Borough to request a waiver of debt from the Columbia Borough Municipal Authority for the \$409,295 the Borough owes them.

Motion: M. Beury 2nd: J. Smith **Voice Vote:** All Favored
Motion Carried

Reports of Boards, Commissions, Authority, Solicitor and Secretary/Treasurer

Secretary/Treasurer

Motion: To approve Resolution No. 14-20 appointing the certified public accounting firm of Sager, Swisher and Company, LLP as auditors for 2015 per engagement letter dated 11/4/2014 with a fee not to exceed \$18,000.00.

Motion: M. Barninger 2nd: K. Murphy **Voice Vote:** All Favored
Motion Carried

ADJOURNMENT

Motion: To adjourn the meeting at 09:00 pm.

Motion: M. Barninger

2nd: B. Ford

Voice Vote: All Favored
Motion Carried

MOTIONED AND APPROVED this 8th day of December 2014, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA.

By: Michael J. Beury
Michael Beury, Council President

ATTEST: Georgianna Schreck
Georgianna Schreck, Assistant Secretary/Treasurer

BOROUGH COUNCIL MEETING OF THE WHOLE

CITIZEN COMMENTS

November 24, 2014

Frank Doutrich	Asked for clarification on the taxation of the property in the Borough owned by St. John's Herr Estate	Councilwoman Barninger responded
1001 Ironville Pike, Columbia		
	Asked for clarification if the trail services building will open without the security cameras	Finance Manager G. Schreck responded
	Asked for clarification on the status of the Columbia Consolidated Fire Department and the tax status of their property	Councilwoman Barninger responded
	Asked for clarification on the tax status of Hotel Locust	Councilwoman Barninger responded
	Asked if Borough Manager Sulkosky is still employed with the Borough	Councilwoman Barninger responded
	Asked for update on a request for parking meters in the turn around at the bridge	Councilwoman Barninger responded
	Discussed issues he has with the work being done on Ironville Pike and asked who he should talk to in the Borough for answers	Councilwoman Barninger responded
Bobby Gainer	Discussed issue of cost to Borough for the new cameras at the trail services building	Council Woman Barninger responded
128 S Second Street, Columbia		
	Asked for an update on the Ave I extended	

