



*Leo S. Lutz, Mayor*  
*Michael L. Beury, Borough Council President*

*Robert L. Pfannebecker, Solicitor*  
*Ronald Miller, Interim Borough Manager*

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**PRELIMINARY AGENDA**  
**COLUMBIA BOROUGH COUNCIL MEETING**  
**April 13, 2015**  
**7:00P.M.**

- I. Opening of Meeting
  1. Call to Order and Roll Call
  2. Invocation/Moment of Silence
  3. Pledge to the Flag
  4. Announcement of Executive Session(s)
    - a. An Executive Session was held on April 13, 2015 at 6:00pm to discuss legal, personnel and information items.
  5. Citizen Comments (Agenda Items Only)
  6. Minutes for Approval
    - a. Consider approval of the Borough Council Meeting Minutes for 3/23/15.
  7. Mayor Lutz
    - a. Proclamation No. 15-04: Arbor Day 2015 on April 24, 2015.
    - b. Proclamation No. 15-05: Earth Day 2015 on April 25, 2015.
    - c. Proclamation No. 15-06: International Compost Awareness Week, May 4 thru May 9, 2015.
    - d. 2015 First Quarter Marriage Ceremonies Report.
- II. Standing Committee Assignments
  8. The Committee on Highway
  9. The Committee on Finance
    - a. To approve to enter into a Municipal Lease with PNC Bank for a term of 5 years at 2.85% or \$15,898.80/year to purchase a 2015 Ford F550 Bucket Truck subject to review by the Borough Solicitor and Borough Manager.
    - b. To approve Resolution No. 15-07: Approval of a Municipal Lease-Purchase Agreement with PNC Bank dated 4/13/2015 in an amount not to exceed \$75,491.00 for the purchase of a 2015 Ford F550 Bucket Truck.
  10. The Committee on Public Property
    - a. Consider approval of a 1 year lease at \$100.00 per month with Chiques Rock Outfitters as the sole responsible bidder for the River Park land area as noted in the Borough's advertised bid package for the purpose of Canoe/Kayak rentals.
    - b. Consider renaming the Northwest River Trail Services Building.
    - c. Consider hours of operation for the Northwest River Trail Services Building.
    - d. Consider setting fees for rental of the Northwest River Trail Services Building.
  11. The Committee on Public Safety

- a. Consider approval of a Facilities Use Request for the Holy Trinity Men's Club to host their Annual Parish Festival in the 400 Block of Cherry Street on June 3<sup>rd</sup> through June 6<sup>th</sup>, 2015 from 6pm-10pm nightly contingent upon receipt of the required insurance certificate.
  - b. Annual Spring Clean-Up on April 24, 2015 from 7:00am-12:00pm.
  - c. Monthly Fire Chief's Report.
- 12. The Committee on Personnel
  - a. Consider accepting the resignation of Borough Councilwoman Jody Gable per her resignation letter dated 3/23/15.
- 13. The Committee on Municipal Legislation
- 14. The Committee on Wastewater
- III. Reports of Boards, Commissions, Authority, Solicitor, and Secretary/Treasurer
  - 15. Solicitor
  - 16. Secretary/Treasurer
  - 17. Boards/Commissions/Authority
  - 18. Reports from Council Members
  - 19. Citizen Comments (Non-Agenda Items Only)
- IV. Adjournment

**Columbia Borough Council Meeting of the Whole  
April 13, 2015  
Paul W. Myers Council Chambers**

Council President Beury called the meeting to order at 7:00 p.m.

**Councilpersons present:** Barninger, Beury, Ford, Murphy and Weisser. Mayor Lutz was also present. Councilman Smith was absent.

Pastor Bob Drescher of the First Assembly of God Church prayed.

Mayor Lutz led the pledge to the Flag.

Council President Beury announced that an Executive Session was held on April 13, 2015 at 6:00 pm to discuss legal, personnel and information items.

Miles Bixler, Candidate for District Justice in Columbia, introduced himself to Borough Council.

**Citizen Comments (Agenda Items Only)**

Please see attached

**MINUTES FOR APPROVAL**

**Motion:** To approve the Borough Council meeting minutes for 03/22/2015.

**Motion:** Barninger

**2<sup>nd</sup>:** Ford

**Voice Vote:** All Favored

**MAYOR LUTZ**

Mayor Lutz read Proclamation 15- 05: Earth Day 2015 on April 25, 2015.

Mayor Lutz read Proclamation 15-06: International Compost Week, May 4 thru May 9, 2015.

Mayor Lutz noted that Columbia Borough was recently named a "Tree City" again for the 19<sup>th</sup> time.

Mayor Lutz discussed an "Aggressive Driving" detail that the Police were involved in on Sunday. He explained that a grant pays for the officer's time. He also said that during the 5 hour detail there were 23 arrests.

Mayor Lutz noted that the State Dog Officers were in town last week and that over 40 citations were issued for unlicensed dogs and/or dogs that did not have current rabies shots. He said that the Dog Officers commented that this was one of the worst details they had ever worked and that they will be coming back soon for another detail. Mayor Lutz encouraged Council to create legislation to forbid people who rent apartments, where there is no yard available to them, from owning dogs.

Mayor Lutz noted that he was out of town last weekend but that several people have told him that River Park was very busy due to the good weather. He urged Council to set hours of operation or the Trail Service Building to be open for visitors. He noted that access to the



There was additional discussion regarding other names. Interim Borough Manager, Ron Miller, suggested that this task be given to the High School Students. He noted that they are creative and open minded. He suggested that contest be held and a prize be awarded for the best name. Council asked Ron to contact someone at the High School to arrange for the contest.

**Motion:** To rescind the motion to rename the Northwest River Trail Services Building "Columbia Heritage Center" and to have a contest at the High School for the best name.

**Motion: Ford                      2<sup>nd</sup>: Murphy                      Voice Vote: All Favored.**

Mayor Lutz volunteered to contact the Chamber of Commerce to see if any businesses would be interested in making a large donation to have the building named by them.

Mayor Lutz encouraged Council to set hours of operation for the Northwest River Trail services Building. He volunteered the police to unlock and re-lock the building each day. He noted that an inspection of the building would take place each evening when locking the building and that a report would be completed.

Councilmembers discussed possible hours of operation.

**Motion:** To set the hours of operation for the Northwest River Trail Services Building as follows:

Monday and Tuesday – Closed

Wednesday, Thursday and Friday – 10:00am to 5:00pm

Saturday – 9:00am to 5:00pm

Sunday – 10:00am to 5:00pm

Subject to change based on need and availability and that this decision will be re-evaluated in two months to see if any changes are necessary.

**Motion: Ford                      2<sup>nd</sup>: Weisser                      Voice Vote: All Favored**

Councilmembers discussed the need to place a "vehicle counter" on the driveway into River Park as well as a "people counter" in the River Park Trail Services Building. Interim Borough Manager Ron Miller said he would look into getting these counters.

Councilwoman Weisser noted that Council needs additional time to discuss rental fees for the Northwest River Trail Services Building. She asked to have this item placed on the agenda for the 4/27/15 Council Meeting of the Whole.

### **COMMITTEE ON PUBLIC SAFETY**

**Motion:** To approve of a Facilities Use Request for the Holy Trinity Men's Club to host their Annual Parish Festival in the 400 Block of Cherry Street on June 3<sup>rd</sup>

through June 6<sup>th</sup> from 6pm-10pm nightly contingent upon receipt of the required insurance certificate.

**Motion: Barninger                      2<sup>nd</sup>: Ford                      Voice Vote: All Favored**

Borough Councilwoman Barninger reminded everyone that the Borough will be hosting a "Spring Cleanup" on April 24, 2015 from 7am-Noon and that tickets are available in the Borough Office. She also encouraged everyone to participate and to get rid of items no longer needed.

Borough Councilwoman Barninger discussed the status of the Fire Department Consolidation.

The Monthly Fire Chief's Report was in the Borough Council Packets.

**COMITTEE ON PERSONNEL**

**Motion:** To accept the resignation of Borough Councilwoman, Jody Gable, per her resignation letter dated 3/23/15.

**Motion: Barninger                      2<sup>nd</sup>: Ford                      Voice Vote: All Favored**

Councilwoman Barninger noted that Borough Council has 30 days to find someone to fill the vacant seat on Borough Council. She said that if no one is found by Council it will become the task of the Vacancy Board to find someone.

**COMMITTEE ON MUNICIPAL LEGISLATION**                      No Action Items

**COMMITTEE ON WASTEWATER**                      No Action Items

**REPORTS OF BOARDS, COMMISSIONS, AUTHORITY, SOLICITOR AND SECRETARY/TREASURE**

**SOLICITOR**

There was discussion regarding a request from Mr. Hershey regarding the Borough forgiving the delinquent taxes for the Cherry Street Guest Home so that the title can transfer to the new owner. The new owner would then make a payment In Lieu of Taxes to reimburse the money to the Borough. Councilmembers noted that the Borough can only make a decision for the municipal taxes and that they would prefer that the School Board and the County Taxing Agency be on board with this decision. Mayor Lutz volunteered to contact the School Board regarding this issue.

**Motion:** To add to the agenda to consider approval for the Borough of Columbia to exonerate the outstanding real estate taxes owed on the Cherry Street Home provided that the proposed purchaser of that property enter into an agreement providing that it shall obtain its 501c3 federal tax exempt status, enter into a

payment in lieu of taxes agreement with the Borough of Columbia to pay an amount equal to the taxes currently being exonerated, agree to pay the amount of taxes so exonerated should it: (1) fail to attain its 501c3 status, (2) fail to make the payments in lieu of taxes, or (3) upon a sale or transfer of the property prior to all of the agreed upon payments in lieu of taxes being made, which agreement will be conditioned upon similar agreements being executed with the School District of the Borough of Columbia and Lancaster County, submission of a formal agreement of sale from the current owner to the proposed purchaser incorporating as conditions precedent the entry into these agreements with the Borough of Columbia, the Columbia Borough School District and the County and approval by all of the respective municipal bodies and their solicitors.

**Motion: Barninger            2<sup>nd</sup>: Ford            Voice Vote: All Favored**

**CITIZEN COMMENTS REGARDING THE ADDED MOTION:**            Please see the attached

**Motion:**            That the Borough of Columbia exonerate the outstanding real estate taxes owed on the Cherry Street Home provided that the proposed purchaser of that property enter into an agreement providing that it shall obtain its 501c3 federal tax exempt status, enter into a payment in lieu of taxes agreement with the Borough of Columbia to pay an amount equal to the taxes currently being exonerated, agree to pay the amount of taxes so exonerated should it: (1) fail to attain its 501c3 status, (2) fail to make the payments in lieu of taxes, or (3) upon a sale or transfer of the property prior to all of the agreed upon payments in lieu of taxes being made, which agreement will be conditioned upon similar agreements being executed with the School District of the Borough of Columbia and Lancaster County, submission of a formal agreement of sale from the current owner to the proposed purchaser incorporating as conditions precedent the entry into these agreements with the Borough of Columbia, the Columbia Borough School District and the County and approval by all of the respective municipal bodies and their solicitors.

**Motion: Barninger            2<sup>nd</sup>: Ford            Voice Vote: All Favored**

**SECRETARY/TREASURER**

Interim Secretary/Treasurer, Ron Miller, noted that construction on the Truck Route is about 20 days behind but that the contractor feels this time can be made up during the spring and summer.

**BOARDS/COMMISSIONS/AUTHORITY**

Council President Mike Beury noted that there will be no Civil Service Meeting tomorrow, Tuesday, April 14, 2015.

**REPORTS OF COUNCIL MEMBERS**            No Action Items

**CITIZEN COMMENTS (NON-AGENDA ITEMS ONLY)**

Please see Attached

**ADJOURMENT**

**Motion:** To adjourn the meeting at 9:15pm.

**Motion: Ford**

**2<sup>nd</sup>: Barninger**

**Voice Vote: All Favored**

**MOTIONED AND APPROVED** this 27<sup>th</sup> day of April 2015, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

**BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA.**

**BY:**

  
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Michael Beury, Council President

**ATTEST:**

  
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Ronald Miller, Interim Secretary/Treasurer



## BOROUGH COUNCIL MEETING OF THE WHOLE CITIZEN COMMENTS

April 13, 2015

AGENDA ITEMS ONLY		
Mary Wickenheiser	Asked what the markings were for on the ground near the Chiques Rock Outfitter shed. She heard that he was installing electric so that he could sell worms. Asked Ron Miller to check into it.	Interim Borough Manager Miller said that he would look into it.
620 Chestnut Street Columbia, PA 17512	Commented as to the intended use of the North-west River Trail Services Building as it is understood by the River Park Group. She said that the building was intended to be used by visitors to River Park and by people using the Trail. It was not intended as a source of revenue for the Boro.	
Frank Doutrich 1001 Ironville Pike Columbia, PA 17512	Asked about the status of the memorial benches and picnic tables for River Park.	Georgianna Schreck, the Borough's Finance Manager said that the Borough has a list of interested people but that the Highway Department has not had time to build the benches and picnic tables yet.
Frank Doutrich 1001 Ironville Pike Columbia, PA 17512	Asked what the difference is between agenda items 9a and 9b.	Councilman Murphy said that they are basically one in the same but that the bank requires a resolution.
Frank Doutrich 1001 Ironville Pike Columbia, PA 17512	Asked questions regarding the trade in of the High Lift for the Bucket Truck	Interim Borough Manager Miller said that the High Lift was traded in for a significant amount.
<b>ADDITION OF LINE ITEM REGARDING THE CHERRY STREET GUEST HOME</b>		
Frank Doutrich 1001 Ironville Pike Columbia, PA 17512	Asked for clarification as to what this item is about	Councilmembers explained

NON-AGENDA ITEMS ONLY		
Ed Baker	Noted that the new sidewalks on Plane are already cracking which causes issues with people riding scooters on that street. He also noted that there is no ADA access at one point on Plane Street which causes people on scooters to ride in the street.	Interim Borough Manager Miller said that he would investigate these issues. He also said that he is scheduled to meet with the engineer this week and would discuss the issues with him as well.
Mary Wickenheiser	Stated that she attended a meeting in Conoy Twp. regarding the Northwest River Trail. She said that parking issues were discussed and that there was discussion regarding events to be held by the different municipalities.	
620 Chestnut Street Columbia, PA 17512	Noted that a sign regarding Columbia being one of the best small towns to visit which is down by the bridge is falling down and falling apart.	
Frank Doutrich 1001 Ironville Pike Columbia, PA 17512	Discussed a rumor he heard about Hotel Locust  Asked for a status on the Ironville Pike Project Wanted to know what will be done to his property	Interim Borough Manager Miller said that the project is going well and that the contractor is beginning to restore the properties affected as best as they can. He said that he has no plans to do anything to Frank's property since it was already done once and Frank threw the dirt back out into the street.
	Discussed dog issues	
	Discussed Bonds that were found in the ceiling tiles of one of his buildings in Columbia which are still valid. He noted that he will do whatever he needs to to find the owner(s)	