



Leo S. Lutz, Mayor
Michael L. Beury, Council President

Robert L. Pfannebecker, Solicitor
Norman B. Meiskey, III, Borough Manager

FINAL AGENDA
COLUMBIA BOROUGH COUNCIL MEETING
May 14, 2012
7:00 P.M.

- I. Opening of Meeting
 - 1. Call to Order and Roll Call
 - 2. Invocation/Moment of Silence
 - 3. Pledge to the Flag: Mayor Leo S. Lutz
 - 4. Announcement of Executive Sessions
 - a. An executive session was held on May 14, 2012 at 6:00pm for purposes of information, personnel and legal matters.
 - b. A Personnel Committee Meeting was held on April 24, 2012 at 6:30pm.
 - 5. Citizen Comments (Agenda items only)
 - 6. Minutes for Approval
 - a. Consider approval of the Regular Borough Council Meeting Minutes for 4/23/12.
 - 7. Mayor Lutz
 - a. Proclamation 12-09: National EMS Week (5/20-5/26/12)
 - 8. Historical Architectural Review Board (HARB)
 - 9. Consent Agenda For Approval
- II. Standing Committee Assignments
 - 10. The Committee on Finance
 - 11. The Committee on Highway
 - 12. The Committee on Public Safety
 - a. Columbia Risk Watch Coalition to host their annual Bicycle Safety Event in the 600 Block of Poplar Street on May 19, 2012 from 9am-Noon.
 - b. Consider approval of a Facilities Use Request for Salem United Church to host a 5K Road Race on borough streets as outlined in the request on Saturday 11/10/12 from 7am-10am contingent upon receipt of required insurance certificate.
 - 13. The Committee on Public Property
 - a. Consider awarding the Bid for the Surplus 2005 Crown Victoria Police Cruiser to the highest responsible bidder, Police Car Store, LLC/PCS Auto Sales, for \$1,700.00.
 - b. Consider approval of a Facilities Use Request for Vision Columbia to host a River Baptism and picnic on June 6, 2012 from 6:30pm-8:30pm using the River Park Pavilion as well as the Canoe and Kayak Access.
 - c. Consider approval of auctioning off approximately 20 unclaimed bicycles in Borough's possession this spring or summer.
 - 14. The Committee on Personnel
 - 15. The Committee on Municipal Legislation
 - 16. The Committee on Community Development
 - 17. The Committee on Wastewater
 - a. Status of WWTP Upgrade Project.
- III. Reports of Boards, Commissions, Authority, Solicitor, and Secretary/Treasurer

18. Solicitor

19. Secretary/ Treasurer

a. Municipal lease status for street sweeper with inclusion of skid loader with milling attachment. PNC Terms: 5 years at 2.35% or \$35,528.63/year.

20. Boards/Commissions/Authority

21. Reports from Council Members

22. Citizen comments (Non-agenda items only)

IV. Adjournment

**Columbia Borough Council Meeting
May 14, 2012
Paul W. Myers Council Chambers**

Council President Michael Beury called the meeting to order at 7:00 p.m.

Councilpersons present: Barninger, Beury, Ford, Murphy, Sears, Smith and Wickenheiser.
Mayor Lutz was also present

The invocation was given by Nila Martin of the Columbia Pregnancy Center.

Mayor Lutz led the pledge to the Flag.

EXECUTIVE SESSION ANNOUNCEMENTS:

Council President Beury announced an executive session was held on May 14, 2012 at 6:00 pm for legal and personnel matters.

Council President Beury announced a Personnel Committee Meeting was held on April 24, 2012 at 6:30 pm.

CITIZENS COMMENTS: (Agenda Items Only)

Please see attached.

MINUTES FOR APPROVAL:

Motion: To approve the Borough Council Meeting Minutes for 04/23/2012.
Motion: Wickenheiser 2nd: Barninger **Voice Vote:** All Favored

MAYOR LUTZ

Mayor Lutz read Proclamation 12-09: National EMS Week (5/20-5/26/12) and thanked all Emergency Management Services Members for their dedicated service.

Mayor Lutz noted that on Friday May 11, 2012 a Proclamation, which went through the PA Senate, was presented to the Glatfelter Foundation for all of their hard work over the years. He noted that their hard work and dedication has created a beautiful space for many generations to enjoy in the past and in the future.

Mayor Lutz commented on the "Active Shooter" drill at the Columbia High School earlier today. He stated that the drill went very well and that he was very impressed with all participants especially Chief Brommer and the School Administrators.

Mayor Lutz recognized Columbia Borough Police Officers Brent Smith and Holly Arndt for a job well done when a young man fell off Chiques Rock. He noted that they were the first on the scene and that they played a critical role in caring for the young man and keeping radio contact with other first responders.

Mayor Lutz also recognized Columbia Borough Police Officer Troy Engle for doing a great job during a recent burglary/theft. He noted that Officer Engle handled the case on his own by interviewing key witnesses and the victim and by interrogating the suspect during which time the suspect admitted to this crime as well as several others.

Mayor Lutz announced that the Columbia Borough Police Department and three other agencies worked together on a multiple truck inspection last week. 46 trucks were checked, 7 trucks were immediately removed from service and several citations were issued in an attempt to make the streets safer and to eliminate damage to property in the Borough.

HISTORICAL ARCHITECTURAL REVIEW BOARD (HARB):

No report

CONSENT AGENDA FOR APPROVAL:

No report

STANDING COMMITTEES:

COMMITTEE ON FINANCE:

No report

COMMITTEE ON HIGHWAY:

No report

COMMITTEE ON PUBLIC SAFETY:

Councilwoman Barninger announced that the Columbia Risk Watch Coalition will host their annual Bicycle Safety Event in the 600 Block of Poplar Street on May 19, 2012 from 9am-noon.

Motion: To approve a Facilities Use Request for Salem United Church to host a 5K Road Race on Borough streets as outlined in the request on Saturday 11/10/12 from 7am-10am contingent upon receipt of required insurance certificate.

Councilwoman Wickenheiser voiced concerns over safety during the race.

Steve Bowers of Elizabethtown stated that he met with Mayor Lutz and Chief Brommer to discuss safety measures and that Chief Brommer does not foresee any issues with safety. Mr. Bowers also stated that the church has inquired about insurance and will purchase insurance once the event is approved by the borough.

Council Members asked questions regarding parking. Mr. Bowers said that the runners will park at the High School and will be bussed back to that location at the end of the race.

Motion: Barninger 2nd: Murphy Voice Vote: All Favored

Councilwoman Barninger thanked Mayor Lutz for bringing positive feedback to Council. She said that it's nice to hear good things.

COMMITTEE ON PUBLIC PROPERTY

Motion: To award the Bid for the Surplus 2005 Crown Victoria Police Cruiser to the highest responsible bidder, Police Car Store, LLC/PCS Auto Sales, for \$1,700.00.
Motion: Smith 2nd: Wickenheiser Voice Vote: All Favored

Motion: To approve a Facilities Use Request for Vision Columbia to host a River Baptism and picnic on June 6, 2012 from 6:30am-8:30pm using the River Park Pavilion as well as the Canoe and Kayak Access contingent upon receipt of the required insurance certificate.
Motion: Smith 2nd: Ford Voice Vote: All Favored

Mayor Lutz will notify the Police that they should not issue tickets for parking in River Park during this time period.

Motion: To approve auctioning any eligible unclaimed motorized and non-motorized cycles in the Borough's possession this spring or summer with all proceeds to go to the Police Department Bicycle Patrol.
Motion: Smith 2nd: Wickenheiser Voice Vote: All Favored

COMMITTEE ON PERSONNEL:

No report

COMMITTEE ON MUNICIPAL LEGISLATION:

No report

COMMITTEE ON COMMUNITY DEVELOPMENT

No report.

COMMITTEE ON WASTEWATER:

Council President Beury stated that this committee is re-assessing which direction to go with this project and will report anything new as soon as possible.

Next Municipal Authority meeting will be on May 17, 2012 at 4:30pm.

SOLICITOR:

No report

SECRETARY/TREASURER:

Motion: To approve entering into a Municipal Lease with PNC for a term of 5 years at 2.35% or \$35,528.63/year to purchase a street sweeper and a skid loader with a milling attachment subject to review by solicitor and manager.

Motion: Wickenheiser 2nd: Sears **Voice Vote:** All Favored

BOARDS/COMMISSIONS/AUTHORITIES:

No Action Items

COUNCIL MEMBERS:

Councilwoman Barninger noted that during a fire in the 400 Block of Union Street two volunteer firefighters were injured and hospitalized. Both are out of the hospital and doing well.

CITIZEN COMMENTS: (Non-Agenda items)

Please see attached.

ADJOURNMENT

Motion: To adjourn the meeting at 7:55 pm.

Motion: Wickenheiser 2nd: Smith **Voice Vote:** All Favored

MOTIONED AND APPROVED this 22nd day of May 2012, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA.

By: Michael L. Beury
Michael L. Beury, Council President

ATTEST: Norman B. Meiskey III
Norman B. Meiskey III, Borough Secretary

**BOROUGH COUNCIL MEETING
CITIZEN COMMENTS (Agenda Items)**

May 14, 2012

Name and Address	Comments	Response(s)
Frank Doutrich 1001 Ironville Pike	Item 13a. Why not take the vehicle to the county auction?	Borough Manager Meiskey said that someone wanted to buy the vehicle so it was put out for bid. He also said that if it were taken to auction it would be worth \$800-\$1,000 and we will be getting \$1,700 by selling through a bid.
	Item 19a. Why buying another skid loader?	Borough Manager Meiskey said that we are trading the old skid loader in for the new one.
	Will we own the equipment at the end of the lease?	Borough Manager Meiskey said that the Borough would own the equipment at the end of the lease.

**BOROUGH COUNCIL MEETING
CITIZEN COMMENTS (Non-Agenda Items)**

May 14, 2012

Name and Address	Comments	Response(s)
Frank Doutrich 1001 Ironville Pike	What is the difference between the Columbia Shade Tree Commission and the Tree Society?	Borough Manager Meiskey said that the Tree Society is made up of people and businesses who donate money to the Tree Commission. The Tree Commission is the organization that makes decisions regarding street trees. The Tree Commission projects are sometimes funded by grants. They also have a budget through the Borough.

	<p>Asked if a Market House Manager had been hired</p>	<p>Councilman Murphy stated that a Market Manager was hired and will begin working at the Market House this Thursday, May 17, 2012.</p>
	<p>Asked about the parking policy for Market House vendors and Columbia Borough Employees.</p>	<p>Borough Manager Meiskey said that a parking policy was passed at the last Borough Council Meeting and that Market Vendors are to park in the lot at the bottom of Locust Street except while unloading wares. Borough Employees are to park in the 3rd Street Parking Lot.</p>
	<p>Asked where the Police did the truck inspections.</p>	<p>Mayor Lutz responded saying that the trucks were stopped on Route 441 but where inspected near Colonial Metals.</p>