



Leo S. Lutz, Mayor
Michael L. Beury, Borough Council President

Robert L. Pfannebecker, Solicitor
Norman B. Meiskey, III, Borough Manager

FINAL AGENDA
COLUMBIA BOROUGH COUNCIL MEETING
May 22, 2012
6:00PM

- I. Opening of Meeting
 1. Call to Order and Roll Call
 2. Invocation/Moment of Silence
 3. Pledge to the Flag: Mayor Leo S. Lutz
 4. Consider approval of the Regular Borough Council Meeting Minutes for 5/14/12.
- II. Standing Committees Issues
 5. Committee on Finance
 - a. Consider approval of April 2012 financial reports including Check Register Report, Revised Treasurer's Report, Budget Performance Reports: General Fund, Capital Fund, State Fund (Liquid Fuels), Waste Water Fund and Municipal Authority Capital Fund and April 2012 Tax Collector's Report.
 - b. Consider approval to open another PLGIT account for the purpose of accepting charge card payments for all borough items.
 - c. Consider Resolution 2012-11 authorizing the incurring of a Municipal Lease Obligation to PNC Bank in the amount of \$165,775.07 with a rate of 2.35% or \$35,528.63/year payment for a street sweeper and skid loader.
 - d. Consider approval to transfer \$200,000 from Waste Water Operating Account to Municipal Authority Capital Account.
 - e. New KOZ Legislation.
 6. The Committee on Highway
 - a. Update on projects
 - b. New Sweeper Status
 7. The Committee on Public Safety
 - a. Reports: Police/Fire/EMS/EMC/Codes
 - b. Consider acceptance of Final Draft Report of June 30, 2011 by Dr. William Jenaway regarding Columbia Borough Fire Services Assessment and Study.
 8. The Committee on Public Property
 - a. Update on Internet and Cell Phone Policies
 - b. Update on Century Link Parking Lot
 - c. Status of Borough Parks – Makle, Rotary, River
 - d. Consider approval to advertise to auction 215 Lawrence Street (Waste Water lien property now owned by the Borough).
 - e. Consider donation of land for SR441 Relocation Project.
 - f. Consider re-advertising the sale of 1020 Blunston Street.
 - g. Reports – Borough Manager
 9. The Committee on Municipal Legislation

- a. Status of proposed ordinances: Airport, SALDO, Pawn Shops, Official Map, Tobacco Use and Feral Cats.
- 10. The Committee on Community Development
 - a. Economic Development Strategic Plan Update
 - b. Photowalk on 5/26/12 beginning at 10:00am which is being conducted by Andrew Smith of Visual Realia for anyone interested in walking the town and photographing some of the architecture.
 - c. Consider approval of proposed rules for the Northwest Lancaster County River Trail.
- 11. The Committee on Wastewater
 - a. WWTP Upgrade Project Status.
- 12. The Committee on Personnel
 - a. Highway Department request for one additional summer laborer.
 - b. Consider summer intern for compiling, indexing, digitally recording, and filing all Borough drawings and maps.
- III. Adjournment

**Columbia Borough Council Meeting of the Whole
May 22, 2012
Paul W. Myers Council Chambers**

Council President Michael Beury called the meeting to order at 6:00 p.m.

Councilpersons present: Barninger, Beury, Ford, Murphy, Sears, Smith and Wickenheiser.
Mayor Lutz was also present.

A moment of silence was observed.

Mayor Lutz led the pledge to the Flag.

Chief Brommer and Mayor Lutz presented Officer Sauders with a letter of commendation for his participation in a police event on March 1, 2012 involving a robbery at the Union National Community Bank.

MINUTES FOR APPROVAL:

Motion: To approve the Regular Borough Council Meeting Minutes for 05/14/2012.
**Motion: M. Barninger 2nd: M. Wickenheiser Voice Vote: All Favored
Motion Carried**

STANDING COMMITTEES:

COMMITTEE ON FINANCE

Motion: To approve the April 2012 financial reports including Check Register Report, Revised Treasurer's Report, Budget Performance Reports: General Fund, Capital Fund, State Fund (Liquid Fuels), Waste Water Funds and Municipal Authority Capital Fund and April 2012 Tax Collector's Report.
**Motion: K. Murphy 2nd: M. Barninger Voice Vote: All Favored
Motion Carried**

Motion: To approve opening another PLGIT account for the purpose of accepting charge card payments for all borough items.
**Motion: K. Murphy 2nd: M. Barninger Voice Vote: All Favored
Motion Carried**

Motion: To approve Resolution 2012-11 authorizing the incurring of a Municipal Lease Obligation to PNC Bank in the amount of \$166,775.07 with a rate of 2.35% or \$35,528.63/year payment for a street sweeper and skid loader.
**Motion: K. Murphy 2nd: M. Wickenheiser Voice Vote: All Favored
Motion Carried**

Motion: To approve transfer of \$200,000 from Waste Water Operating Account to municipal Authority Capital Account.
**Motion: K. Murphy 2nd: M. Wickenheiser Voice Vote: All Favored
Motion Carried**

COMMITTEE ON HIGHWAY

Councilwoman Wickenheiser reviewed update on projects.

The purchase of a new street sweeper was discussed. Borough Manager Meiskey reported once the final documentation is in place the delivery date could be within 90 days and 4 to 6 weeks for the Bob Cat.

Manager Meiskey gave update on Ironville Pike curb and sidewalk project. There was a lengthy discussion on street opening permit compliance. Mayor Lutz discussed a possible street degradation fee.

COMMITTEE ON PUBLIC SAFETY

Reports from Police/Fire/Ems/EMC/Codes provided in Council Packets were reviewed.

Motion: To accept the Final Draft Report of June 30, 2011 by Dr. William Jenaway regarding Columbia Borough Fire Services Assessment and Study.

Motion: M. Barninger 2nd: J. Smith Voice Vote: All Favored Motion Carried

Chairperson Barninger thanked Officer Arndt for her support and participation in the recent Risk Watch event held.

Mayor Lutz reported the Drug Task Force recently participated in a Drug Bust in the Borough. He also noted Officer Miller received a Letter of Commendation from the West Hempfield Police Department.

There was a discussion on the Bike Auction and the possibility of holding the event in the Market House during the Art and Craft Show on June 30th, 2012.

The Mayor discussed a concern brought to him by a resident concerning Water Patrolmen at the Columbia River Park and the fact that the Officer may be conveying incorrect information to boaters.

COMMITTEE ON PUBLIC PROPERTY

Borough Manager Meiskey provided update on Internet and Cell Phone policies. There was no change to report on the Century Link Parking Lot issue.

Motion: To table advertisement to auction 215 Lawrence Street (Waste Water Lien property now owned by Borough) until the next Borough Council Meeting.

Motion: J. Smith 2nd: R. Sears Voice Vote: All Favored Motion Carried

Chairman Smith contacted CEDC to discuss the possibility of rehabbing the property in an effort to keep the property owner occupied.

Motion: To donate Borough owned property, as is, on St. Charles Ave. for SR441 Relocation Project

Motion: J. Smith 2nd: B. Ford Voice Vote: All Favored Motion Carried

COMMITTEE ON PUBLIC PROPERTY (continued)

Motion: To re-advertise the sale of 1020 Blunston Street.
Motion: J. Smith 2nd: B. Ford **Voice Vote:** All Favored
Motion Carried

There was a discussion on an issue with water entering the Market House on the west side of the building.

Elaine Beckley and Don Haines of the Market House Trust introduced the new Market Manager to Council. They then discussed changes the Trust would like to make to the Market House. The consensus of Council was for the Trust to present their request in writing with estimates of the proposed work to be done.

COMMITTEE ON MUNICIPAL LEGISLATION

Borough Manager Meiskey provided Council with an update on the following ordinances: Airport, Saldo, Pawn Shops, Official Map, Tobacco Free Zones and Feral Cats.

Motion: To authorize the Solicitor to advertise the draft Pawn Shop Ordinance.
Motion: B. Ford 2nd: J. Smith **Voice Vote:** All Favored
Motion Carried

There was a discussion on possible consideration of a minimal occupancy requirement ordinance similar to the one used in Elizabethtown.

COMMITTEE ON COMMUNITY DEVELOPMENT

Chairwoman Sears gave an update on last Strategic Plan meeting. The next meeting is in June.

Chairwoman Sears announce a photo walk to be held on 05/26/12 beginning at 10:00 am which is being conducted by Andrew Smith of Visual Realia for anyone interested in walking the town and photographing some of the architecture.

Motion: To approve proposed rules for the Northwest Lancaster County River Trail.
Motion: R. Sears 2nd: M. Wickenheiser **Voice Vote:** All Favored
Motion Carried

COMMITTEE ON WASTEWATER

Chairman Beury discussed the status of the WWTP Upgrade Project.

COMMITTEE ON PERSONNEL

Motion: To approve request for one additional summer laborer for the Highway Department.
Motion: M. Beury 2nd: K. Murphy **Voice Vote:** All Favored
Motion Carried

COMMITTEE ON PERSONNEL (continued)

Motion: To approve a summer intern for compiling, indexing, digitally recording and filing all Borough drawings and maps.

Motion: M. Wickenheiser 2nd: J. Smith **Voice Vote:** All Favored
Motion Carried

ADJOURNMENT

Motion: To adjourn the meeting at 8:55 pm.

Motion: M. Barninger 2nd: B. Ford **Voice Vote:** All Favored
Motion Carried

MOTIONED AND APPROVED this 11th day of June 2012, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA.

By: Michael L. Beury
Michael L. Beury, Council President

ATTEST: Norman B. Molskey III
Norman B. Molskey III, Borough Secretary

**BOROUGH COUNCIL OF THE WHOLE MEETING
CITIZEN COMMENTS**

May 22, 2012

Name and Address	Comments	Response(s)
Ron Fritz 548 Franklin Street	Asked when the meeting for the residents affected by the Ironville Pike curb and sidewalk project will be scheduled	Borough Manager Meiskey responded meetings will be set for June 9th & June 23rd from 9-12