



Leo S. Lutz, Mayor
Michael L. Beury, Borough Council President

Robert L. Pfannebecker, Solicitor
Ronald L. Miller, Borough Manager

FINAL AGENDA
COLUMBIA BOROUGH COUNCIL MEETING
June 22, 2015
7:00P.M.

- I. Opening of Meeting
 1. Call to Order and Roll Call
 2. Invocation/Moment of Silence
 3. Pledge to the Flag
 4. Minutes for Approval
 - a. Consider approval of the Borough Council Meeting Minutes for 6/8/15.
- II. Standing Committee Assignments
 5. The Committee on Public Safety.
 - a. Update regarding the Fire Department Consolidation – Representatives from Consolidation Committee.
 - b. Update/Discussion regarding a request from the Kettle Works regarding outdoor seating.
 - c. Status of 210 Locust Street and 421 (Rear) Walnut Street.
 - d. Consider authorization of traffic studies for the installation of stop signs at the intersections of 4th and Mill Streets and 10th and Manor Streets.
 - e. Reports: Police/Fire/EMS/EMC/Codes.
 6. The Committee on Public Property
 - a. Presentation by Chris Vera regarding the Columbia Crossing Building.
 - b. Consider authorizing Susquehanna Gateway Heritage to begin preparing the necessary documents for a 5 year Cooperative Agreement for a partnership between Columbia Borough and Susquehanna Gateway Heritage for funding and management of the Columbia Crossing Building at River Park.
 - c. Consider approval to modify the lease between Columbia Borough and Jim Cox of Chiques Rock Outfitters to allow him to utilize a vending machine on the premises in exchange for his cleaning the restrooms at the Columbia Crossing Building two times per week.
 - d. Consider approval of a Facilities Use Request for the Team Jasmyn Foundation to host a Kids B-Ball Tourney/Back to School at Makle Park on August 22, 2015 from 9am-6pm contingent upon receipt of the required Certificate of Insurance.
 - e. Consider approval of a Facilities Use Request for the Clifford Edmond Scholarship Fund to host a Men's Basketball Tournament at Makle Park on August 15-16, 2015 from 8am-6pm contingent upon receipt of the required Certificate of Insurance.
 7. The Committee on Highway

- a. Highway Report – Updates
 - b. Status of Veteran’s Memorial Bridge lighting/mayflies issue.
 - c. Bid Results: CDBG 8th Street Project (Reconstruction: Ridge Avenue to Cherry Street.
8. The Committee on Finance.
- a. Presentation by Susquehanna Bank regarding PA Act 72 Compliant Investment Options.
 - b. Consider approval of May 2015 Financial Reports including Check Register Report, Treasurer’s Report, Budget Performance Reports: General Fund, Capital Fund, State Fund (Liquid Fuels), Waste Water Fund, Tax Collector Report, Municipal Authority and Capital Fund.
 - c. Consider approval to enter into a 60 Month Municipal Equipment Lease in the amount of \$71,105.95 with PNC Equipment Finance at a rate of 3.63% for a 2015 Ford Utility Police Interceptor, a K&C Up-fitting, 6 Ultra-Rugged Tablet Computers, an Auto Trax Meter Management System (hardware) and Metro (software). Annual Payments will be in the amount of \$15,806.67 and will begin on 8/1/16 and end on 8/1/2020.
 - d. Consider approval to pay Pennsy Supply Invoice No. 05PA15401 in the amount of \$82,814.29 for work done that was not part of the original Safe Routes to School Project.
 - e. Status of Borough Administration/Police Computer System Servers.
 - f. Consideration of Patrick Kelly of JMT, Inc. request for reimbursement dated May 26, 2015 in the amount of \$14,059.34.
9. The Committee on Municipal Legislation
- a. Update/Discussion regarding Mayor Lutz’s request to Consider changes to Ordinance No. 748: Streets/Vehicles and Traffic.
10. The Committee on Community Development
11. The Committee on Personnel
- a. Committee Meeting scheduled for June 29, 2015 at 6:00pm.
12. The Committee on Wastewater
- a. Discussion regarding a Memorandum of Understanding between the Lancaster County Conservation District and Columbia Borough.
 - b. Wastewater Manager Report
13. Secretary/Treasurer
- III. Adjournment

**Columbia Borough Council Meeting of the Whole
June 22, 2015
Paul W. Myers Council Chambers**

Council President Beury called the meeting to order at 6:00 p.m.

Councilpersons present: Beury, Ford, Murphy, Smith, Weisser and Welsh
Mayor Lutz was also present. Barninger was absent.

President Beury led the pledge to the Flag.

Minutes for Approval

Motion: To approve the Borough Council meeting minutes June 8, 2015.
Motion: Ford **2nd:** Weisser **Voice Vote:** All Favored

STANDING COMMITTEE ITEMS

COMMITTEE ON PUBLIC SAFETY

Jay Barninger, a representative from the Fire Company Consolidation Committee reported that the consolidation is now complete. They are just waiting for the paperwork to be finalized.

Motion: To approve request from the Kettle Works regarding outdoor seating contingent upon meeting code and hours of seating.
Motion: Murphy **2nd:** Weisser **Voice:** All Favored

Borough Consultant Norm Meiskey provided an update on 210 Locust Street as well as 421 Walnut Rear.

Council discussed several different methods of providing additional safety barriers at 210 Locust Street to protect the public.

Motion: To approve authorization of traffic studies for the installation of stop signs at the intersections of 4th and Mill Streets, 10th and Manor Streets. 11th and Chestnut Streets, 8th and Chestnut Streets, 10th and Chestnut Streets, and 10th Street and Central Avenue.
Motion: Murphy **2nd:** Ford **Voice Vote:** All Favored

Mayor Lutz talked about National Night Out taking place on August 4, 2015 this year and the police participation in assisting the local food bank by requesting that attendees bring a nonperishable item to fill a Police vehicle.

COMMITTEE ON PUBLIC PROPERTY

Chris Vera of the Columbia Historical Society presented his plan for the Columbia Crossings Building to Council.

Motion: To authorize the Borough Solicitor to review the qualifications of Chris Vera and Daisy Pagan to determine whether they qualify for a professional services contract.

Motion: Ford 2nd: Welsh **Voice Vote:** All Favored
With 1 abstention

Note: Councilwoman Weisser abstained from voting on the aforementioned motion on the basis that Chris Vera is her Brother- in-Law. (Provided in writing to Asst. Secretary/Treasurer)

Motion: To table action on the Susquehanna Gateway Heritage Area proposal to manage the Columbia Crossings Building.

Motion: Weisser 2nd: Ford **Voice Vote:** All Favored

Councilman Barry Ford read an email from the Borough Solicitor stating that any vending at River Park would have to be advertised for bid. It was also discussed that Council will need to discuss the janitorial position with the Labor Attorney as there are possible union issues.

Motion: To deny the Cox proposal, to modify this year's lease between Columbia Borough and Jim Cox of Chiques Rock Outfitters to allow him to utilize a vending machine on the premises in exchange for his cleaning the restrooms at the Columbia Crossing Building two times per week.

Motion: Weisser 2nd: Ford **Voice Vote:** All Favored

Borough Consultant Norm Meiskey recommended that Borough Council to have its solicitor send a letter to Attorney Jack Markel respectfully requesting Old Columbia Public Grounds Company transfer ownership of River Park to Columbia Borough to resolve liabilities associated with current and future activities and events at the park.

Motion: To authorize the Borough Solicitor to send a letter to Attorney Jack Markel of the Old Columbia Public Grounds Company to respectfully request the transfer of ownership of Columbia River Park real estate to Columbia Borough with reversion if the property is no longer used for public purposes.

Motion: Murphy 2nd: Ford **Voice Vote:** All Favored

Motion: To approve Facilities Use Request for the Team Jasmyn Foundation to host a Kids B-Ball Tourney/Back to School at Makle Park on August 22, 2015 from 9am-6pm contingent upon receipt of the required Certificate of Insurance.

Motion: Weisser 2nd: Ford **Voice Vote:** All Favored

Motion: To approve Facilities Use Request for the Clifford Edmond Scholarship Fund to host a Men's Basketball Tournament at Makle Park on August 15-16, 2015 from 8am-6pm contingent upon receipt of the required Certificate of Insurance.

Motion: Weisser 2nd: Ford **Voice Vote:** All Favored

COMMITTEE ON HIGHWAY

Councilman Smith gave an update regarding Highway Department Projects.

Consultant Norm Meiskey provided a status report on the Veterans Memorial Bridge lighting/mayflies issue.

Mayor Lutz mentioned that in 2016, there will be approximately 50 Million dollars in funds for the restoration of the Veterans Memorial Bridge. Perhaps some of that funding can be used to assist with the issues occurring with mayflies on the bridge.

Councilman Smith announced the low bidder was Pennsey Supply, INC. at \$357,602.30 for the 8th Street CDBG project. However the bid cannot be awarded until the funds are released by the federal government to the Redevelopment Authority.

COMMITTEE ON FINANCE

Susquehanna Bank made a presentation regarding PA Act 72 compliant investment opportunities through their subsidiary Valley Forge Asset Management, LLC.

Motion: To approve the May 2015 Financial Reports including Check Register Report, Treasurer's Report, Budget Performance Reports: General Fund, Capital Fund, State Fund (Liquid Fuels), Waste Water Fund, Tax Collector Report, Municipal Authority and Capital Fund.

Motion: Murphy 2nd: Ford Voice Vote: All Favored

Motion: To approve the of a 2015 Ford Utility Police Interceptor, a K&C Up-fitting, an Auto Trax Meter Management System (hardware) and Metro (software) not to exceed the amount of \$41,225.90. Purchase shall be cash in lieu of a municipal lease.

Motion: Murphy 2nd: Ford Voice Vote: All Favored

Motion: To authorize the Borough to purchase and install new operating software for Borough computer system servers for the administration and police at a cost not to exceed \$22,000.00.

Motion: Murphy 2nd: Ford Voice Vote: All Favored

Motion: To table the consideration of Patrick Kelly of JMT, Inc. request for reimbursement dated May 26, 2015 in the amount of \$14,059.34 regarding inspections on the Ironville Pike Project until a decision for reimbursement is made by PADot.

Motion: Murphy 2nd: Smith Voice Vote: All Favored

COMMITTEE ON MUNICIPAL LEGISLATION

Motion: To approve proposed list of changes submitted to Council and to include the elimination of one way traffic on Barber Street between Washington Street and S 10th Street.

Motion: Ford 2nd: Weisser Voice Vote: All Favored

COMMITTEE ON COMMUNITY DEVELOPMENT

Council woman Welsh mentioned that The Columbia Housing Improvement Committee will hold an open house at 255 North Third Street on July 16, 2015 from 5:00 PM - 7:00 PM with food being served. Wells Fargo Bank will host volunteers to assist in rehabilitating the house that day.

Councilman Ford mentioned that the Community Yard Sale will take place Saturday September 12, 2015.

COMMITTEE ON PERSONNEL

No Action Items

Councilman Murphy announced that there is a Personnel Committee Meeting Scheduled for June 29, 2015 at 6:00 PM.

COMMITTEE ON WASTEWATER

Keith Edelman of Entech Engineering addressed Council regarding the draft PA Act 537 Plan required due to the changes from Borough treatment of wastewater to LASA wastewater treatment.

Motion: To approve the proposed Memorandum of Understanding between the Lancaster County Conservation District and Columbia Borough.

Motion: Beury 2nd: Ford Voice Vote: All Favored

The Waste Water report was delayed. Council agreed to have a joint meeting with the Columbia Borough Municipal Authority on Monday July 6, 2015 at 6:00 PM to be advertised accordingly.

Mayor Lutz mentioned that Columbia Borough was presented with a plaque from The Lancaster County Conservation District.

SECRETARY TREASURER

No Action Items

CITIZEN COMMENTS

ADJOURMENT

Motion: To adjourn the meeting at 10:50 PM.

Motion: Ford 2nd: Weisser Voice Vote: All Favored

MOTIONED AND APPROVED this 13th day of July 2015, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA.

By: Michael L. Beury
Michael Beury, Council President

ATTEST: Georgianna Schreck
Georgianna Schreck, Assistant Secretary/Treasurer



Pam Arnold

From: Georgianna Schreck <colafinance@comcast.net>
Sent: Wednesday, July 01, 2015 9:02 AM
To: colaadmin@comcast.net; Quetsy Soto
Subject: FW: Your abstain vote at last meeting

This needs to be with the minutes from this meeting.
G

From: Stephanie Weisser [mailto:saweisser3@gmail.com]
Sent: Tuesday, June 30, 2015 2:07 PM
To: Georgianna Schreck
Subject: Re: Your abstain vote at last meeting

I abstained from voting for Chris Vera proposal to manage the Columbia Crossing be sent to the solicitor because Chris Vera is my brother in law.

Stephanie Weisser

On Mon, Jun 29, 2015 at 4:57 PM, Georgianna Schreck <colafinance@comcast.net> wrote:

Steph,

We need something from you in writing regarding this. Please provide asap.

It has to go with the minutes.

Georgianna Schreck

Manager of Finance & Human Resources

Borough of Columbia

308 Locust St.

Columbia, PA 17512

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