



*Leo S. Lutz, Mayor*  
*Mary C. Wickenheiser, Council President*

*Robert L. Pfannebecker, Solicitor*  
*Norman B. Melskey, III, Borough Manager*

**FINAL AGENDA**  
**COLUMBIA BOROUGH COUNCIL MEETING**  
**September 12, 2011**  
**7:00 P.M.**

- I. Opening of Meeting
  1. Call to Order and Roll Call
  2. Invocation/Moment of Silence
  3. Pledge to the Flag: Mayor Leo S. Lutz
  4. Announcement of Executive Sessions
    - a. An executive session was held on September 12, 2011 at 6:00pm for purposes of information, personnel and legal matters.
    - b. A Personnel Committee Meeting was held on August 24, 2011 at 6:30pm.
  5. Citizen Comments (Agenda items only)
  6. Minutes for Approval
    - a. Consider approval of the Regular Borough Council Meeting Minutes for 8/8/11.
    - b. Consider approval of the Special Borough Council Meeting Minutes for 8/22/11.
  7. Mayor Lutz
    - a. Proclamation 11-10: National Recovery Month – September 2011.
  8. Historical Architectural Review Board (HARB)
  9. Consent Agenda For Approval
    - a. July 2011 Check Register Report, Treasurer's Report, Budget Performance Reports: General Fund, Capital Fund, State Fund (Liquid Fuels), Waste Water Fund, and Municipal Authority Capital Fund.
- II. Standing Committee Assignments
  10. The Committee on Finance
    - a. Consider approval of the calculation of Columbia Borough's 2012 Minimum Municipal Obligation (MMO) for the police pension plan at \$250,717 and for municipal employees' pension plan at \$80,811.
    - b. Consider approval of 2011 Budget Change No. 5 revised.
  11. The Committee on Highway
    - a. Consider denial of a request from Mifflin Press for a loading zone in front of their establishment.
  12. The Committee on Public Safety
  13. The Committee on Public Property
  14. The Committee on Personnel
  15. The Committee on Municipal Legislation
    - a. Consider approval of Ordinance No. 2011-818: A
    - b. mending the Borough Code Chapter 112 Section 65(c) to require landlords to notify the Borough in writing and in advance of any tenant appeal hearing for any landlord eviction action as a result of tenant disruptive conduct.
  16. The Committee on Market

17. The Committee on Community Development
18. The Committee on Wastewater
- III. Reports of Boards, Commissions, Authority, Solicitor, and Secretary/Treasurer
  19. Solicitor
  20. Secretary/ Treasurer
    - a. Consider approval of Ordinance 2011-819: Required local wage tax ordinance as required under PA Act 32 of 2008.
    - b. Facilities Use Request for NEPA Paranormal to film a television show at the Columbia Market House on October 6, 2011 from 7:30pm-12:00am and on October 8, 2011 from 7:30pm-2:00am.
    - c. Facilities Use Request for the Columbia Historic Preservation Society to host their 31<sup>st</sup> Annual Antique and Craft Show at the Columbia Historic Market House on November 26, 2011 from 2:00pm-6:00pm and on November 27, 2011 from 6:00am-6:00pm.
    - d. "Trick or Treat Night" for Monday October 31, 2011 from 6pm-8pm as per the Lancaster Inter-municipal Committee Guidelines.
    - e. Borough Blighted Properties and PA Act 90 of 2010 Procedures.
  21. Boards/Commissions/Authority
  22. Reports from Council Members
  23. Citizen comments (Non-agenda items only)
- IV. Adjournment

**Columbia Borough Council Meeting  
September 12, 2011  
Paul W. Myers Council Chambers**

Council President Mary Wickenheiser called the meeting to order at 7:04 p.m.

Councilpersons present were: Barninger, Beury, Duncan, Murphy, Sears, Smith and Wickenheiser. Mayor Lutz was also present.

The invocation was given by a member of the Columbia Ministerium.

Mayor Lutz led the pledge to the Flag.

**EXECUTIVE SESSION:**

Council President Wickenheiser announced the following executive sessions:

- a. An executive session was held on September 12, 2011 at 6:00pm for purposes of information, personnel and legal matters.
- b. A Personnel Committee Meeting was held on August 24, 2011 at 6:30pm.

**CITIZENS COMMENTS:** (agenda items only) see attached

**MINUTES FOR APPROVAL:**

**Motion:** To approve the Regular Borough Council Meeting Minutes for 08/08/2011.  
**Motion:** Barninger 2<sup>nd</sup>: Duncan Voice Vote: All Favored

**Motion:** To approve the Special Borough Council Meeting Minutes for 08/22/2011.  
**Motion:** Barninger 2<sup>nd</sup>: Beury Voice Vote: All Favored

**MAYOR LUTZ:**

The Mayor read into record Proclamation 11-10: National Recovery Month September 2011. The Mayor briefed council on flags that were recently provided to the Borough by Representative Hickernell's office. Additionally he expressed his thanks on behalf of the Borough to all public servants, paid and volunteer, for their efforts during the recent flood. There was a discussion on the need for improvements to storm water management, the proposed change to the rental property ordinance and House Bill 1718.

**HISTORICAL ARCHITECTURAL REVIEW BOARD (HARB) BUSINESS:**

No action items.

Next meeting will be on Wednesday, September 21, 2011 at 7:00 p.m.

**CONSENT AGENDA:**

**Motion:** To approve the following consent agenda item(s):

- a. To approve July 2011 Check Register Report, Treasurer's Report, Budget Performance Reports: General Fund, Capital Fund, State Fund (Liquid Fuels), Wastewater Fund, and Municipal Authority Capital Fund.  
**Motion:** Barninger 2<sup>nd</sup>: Murphy Voice Vote: All Favored

**REPORTS OF STANDING COMMITTEES:**

**COMMITTEE ON FINANCE:**

**Motion:** To approve the calculation of Columbia Borough's 2012 Minimum Municipal Obligation (MMO) for the police pension plan at \$250,717 and for municipal employees' pension plan at \$80,811.

**Motion: Murphy 2<sup>nd</sup>: Barninger Voice Vote: 6 yes 1 no (Smith)**

**Motion:** To approve 2011 Budget Change No. 5 revised.

**Motion: Murphy 2<sup>nd</sup>: Sears Voice Vote: All Favored**

Next meeting will be on Wednesday, September 14, 2011 at 6:30 p.m.

**COMMITTEE ON HIGHWAY:**

**Motion:** To deny a request from Mifflin Press for a loading zone in front of their establishment.

**Motion: Beury 2<sup>nd</sup>: Murphy Voice Vote: All Favored**

Next meeting will be on Monday, September 26, 2011 at 6:00 pm

**COMMITTEE ON PUBLIC SAFETY:**

**Motion:** To add to the agenda approval for Council to request the Civil Service Commission begin the process of testing for sergeant.

**Motion: Barninger 2<sup>nd</sup>: Sears Voice Vote: All Favored**

**CITIZENS COMMENTS:** (added agenda item only) See attached

**Motion:** To approve Councils request to the Civil Service Commission to begin the process of testing for sergeant

**Motion: Barninger 2<sup>nd</sup>: Murphy Voice Vote: All Favored**

Next meeting will be on Monday October 3, 2011 at 6:30pm

**COMMITTEE ON PUBLIC PROPERTY:**

No agenda items

Next meeting will be on Tuesday October 4, 2011 at 7:30 p.m.

**COMMITTEE ON PERSONNEL:**

No agenda items

**COMMITTEE ON MUNICIPAL LEGISLATION:**

- Motion:** a. To approve Ordinance No. 2011-818: Amending the Borough Code Chapter 112 Section 65 © to require landlords to notify the Borough in writing and in advance of any tenant appeal hearing for any landlord eviction action as a result of tenant disruptive conduct.  
**Motion: Duncan 2<sup>nd</sup>: Beury Voice Vote: All Favored**

Next meeting will be on Tuesday, October 4, 2011 at 6:00 p.m.

**COMMITTEE ON MARKET:**

No action items.

Council President Wickenheiser announced that there will be a grand reopening for the Columbia Historic Market House on October 27, 2011. More information will be provided as it is available.

Next meeting will be on Wednesday, October 5, 2011 at 6:00 p.m.

**COMMITTEE ON COMMUNITY DEVELOPMENT:**

No Action Items.

Next meeting will be on Tuesday, September 27, 2011 at 6:00 p.m.

**COMMITTEE ON WASTEWATER:**

No action items.

Next meeting will be on Thursday, September 14, 2011 at 4:30 p.m.

**SOLICITOR:**

No items.

**SECRETARY/TREASURER: Norman Meiskey**

**Motion:**

- a. To approve Ordinance 2011-819: Required local wage tax ordinance as required under PA Act 32 of 2008.  
**Motion: Duncan 2<sup>nd</sup>: Murphy Voice Vote: All Favored**
- b. To approve Facilities Use Request for NEPA Paranormal to film a television show at the Columbia Historic Market House on October 6, 2011 from 7:30 pm– 12:00 am and on October 8, 2011 from 7:30 pm – 2:00 am provided the proper insurance is provided.  
**Motion: Murphy 2<sup>nd</sup>: Duncan Voice Vote: All Favored**

- c. To approve Facilities Use Request for The Columbia Historic Preservation Society to host their 31<sup>st</sup> Annual Antique and Craft Show at the Columbia Historic Market House on November 26, 2011 from 2:00 pm – 6:00 pm and on November 27<sup>th</sup>, 2011 from 6:00 am – 6:00 pm with the necessary insurance being provided and an insurance rider at the Preservation Society's cost to cover any damage to property owned by the stand holders

**Motion: Barninger 2<sup>nd</sup>: Sears Voice Vote: 5 Yes 2 No  
(Smith & Murphy)**

- d. To approve "Trick or Treat Night" for Monday October 31, 2011 from 6 pm – 8 pm as per the Lancaster Inter-Municipal Committee Guidelines.

**Motion: Murphy 2<sup>nd</sup>: Beury Voice Vote: All Favored**

Item e) was a non motion discussion item informing Council on borough blighted properties and Pa Act 90 of 2010 procedures.

**BOARDS/COMMISSIONS/AUTHORITIES:**

No Items

**REPORTS FROM COUNCIL MEMBERS**

Councilman Beury presented a check from the K-9 Committee in the amount of \$203.00 to cover the cost of K9 Trading Cards.

**CITIZEN COMMENTS:** (Non-Agenda items) (See attached)

**ADJOURNMENT:**

**Motion:** To adjourn the meeting at 9:14 pm

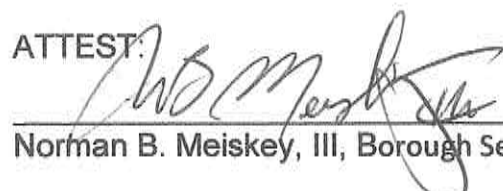
**Motion: Barninger 2<sup>nd</sup> Beury Voice Vote: All Favored**

MOTIONED AND APPROVED this 10th day of October, 2011, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA.

By:   
Mary Wick Renheiser, Council President

ATTEST:

  
Norman B. Meiskey, III, Borough Secretary

COLUMBIA BOROUGH COUNCIL MEETING		
	CITIZEN COMMENTS	
	09/12/11	
	Agenda Items (beginning of meeting)	
<u>Name and Address</u>	<u>Subject</u>	<u>Response</u>
Frank Dourtrich 1001 Ironville Pike, Columbia	Asked for clarification on agenda item #15 and #20-E.	Borough Manager Meiskey and Council President Wickenheiser responded.
	<u>Added Agenda Item Only</u>	
<u>Name and Address</u>	<u>Subject</u>	<u>Response</u>
Frank Dourtrich 1001 Ironville Pike, Columbia	Asked for clarification on the process of testing for Sergeant.	Councilwoman Banninger responded.
	<u>Non-Agenda Items (end of meeting)</u>	
<u>Name and Address</u>	<u>Subject</u>	<u>Response</u>
Flora Eshleman 218 South 5th Street, Columbia, PA	Read a letter to Council concerning on going code enforcement issues that involve the church beside her property.	
Pat Mcginness 518 Truck Road New Providence, Pa	Asked if microphones can be used at committee meeting. Questioned citizens comment placement on the agenda.	Borough Manager Meiskey responded.
Marie Bessick 238 Malf Avenue, Columbia Trustee of Mt. Zion AME Church	Discussed issues with the church property recently addressed by the Office of Code Enforcement and damage to the property by the recent storms. Discussed the condition of the Harvey T. Makle Post Building.	Mayor Lutz discussed the historical value of the Harvey T. Makle Post and some grant possibilities to fund engineering studies for the property.