

Leo S. Lutz, Mayor
Kelly Murphy, Borough Council President

Robert L. Pfannebecker, Solicitor
Greg Sahd, Borough Manager

Public Property Committee Meeting Minutes

Chair: Pamela Williams

Vice Chair: Fran FitzGerald, Member: Stephanie Weisser

November 15, 2016

Immediately following Public Works Committee at 6:00pm

Pamela Williams called the meeting to order at 7:00 pm.

Present at meeting:

<u>Committee Members</u>	<u>Council</u>	<u>Staff</u>	<u>Residents</u>
Pamela Williams	Kelly Murphy	Leo Lutz, Mayor	Ron Worby
Fran FitzGerald	John Novak	Greg Sahd	Mary Wickenheiser
		Ron Miller	Sam Roach
Stephanie Weisser,		Jake Graham	Frank Doutricjh
Absent		John Bender	Teresa Allen

Approval of October 18, 2016 Minutes

Moved: Williams; Seconded: FitzGerald
All in favor

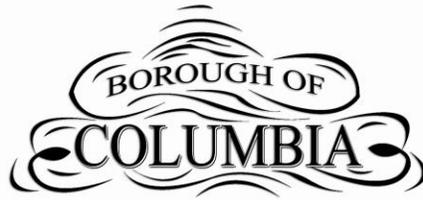
New Business:

1. The committee heard a presentation from Sam Roach, Life Scout in Troop 35, for his Eagle Scout project. Sam submitted his proposal to create and install plastic bag dispensers for the use of pet owners who need to clean up after their pets. The dispensers will be stocked with recycled plastic grocery and newspaper bags and will be located at the trail head of Columbia's portion of the River Trail and in each of Columbia's parks. They will be placed near waste cans for ease of disposal. Sam submitted a list of materials needed to build the bag dispensers and stated that these materials would be provided through in-kind donations.

The committee approved this project and, along with others present, commended Sam for his ideas and initiative.

2. There was discussion regarding parking issues along N. Third Street. Mr. Stover has requested that the two parking spaces in front of his store be designated as "30 Minute Parking" spaces, due to increased demand for parking from various businesses along this stretch of N. Third St. The meters at these two spaces would be set to register only 30-minute parking and a sign would be installed to reflect this time limit.

ACTION: Ask Council to consider designating two spaces in front of Stover's News Agency, 24 N. Third Street as metered parking, limited to 30 minutes. Existing meters will be recalibrated and appropriate signage will be installed.



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3. There was discussion about creating a metered parking space on N. Third Street, across from Columbia Kettle Works. There is an existing and unused driveway indent and the installation of a parking meter would end confusion as to whether or not this is a legal parking space.

ACTION: Ask Council to consider approving the installation of a parking meter on N. Third Street across from Columbia Kettle Works in order to end confusion as to whether or not a legal parking space exists.

Other Business:

Interim Market Manager's Report: Teresa Allen provided a detailed report about upcoming holiday events at the Market House, as well as the status of vendors who will be participating. She reported that she has taken advantage of various advertising opportunities and, along with Pam Williams, was interviewed for an upcoming feature in LNP. She inquired about the status of requested repairs for the Market House and it was agreed that Teresa and Pam would meet with Georgianna to resolve these repair issues. Teresa was commended for her management of the Market House during this period of transition.

Resident Comments:

Mary Wickenheiser spoke about the installation of bike racks near the Columbia Crossings site. She has spoken to Kevin Lehman about placement of the bike racks and it was decided that the new rack will replace the existing rack at the entrance of the building. The existing rack will be moved to another location.

Frank Doutrich asked about the status of the transfer of ownership of the land parcel at 41 Walnut Street. Greg Sahd reported that he is waiting for the deed from Old Columbia Public Grounds for the transfer to be finalized.

Next Meeting: December 20, 2016 immediately following the Public Works Committee meeting.

Adjournment: Motioned: FitzGerald; Seconded: Williams. The meeting was adjourned at 8:15 pm.

Respectfully submitted,

Pamela Williams, Chairperson