

Borough of Columbia

Finance Committee Meeting Minutes

Tuesday, December 27, 2016

Committee Members Present:

John Novak (Vice Chair), Cleon Berntheizel

Borough Officials/Staff Present:

None.

Citizens Present:

None.

Citizens Comments:

None.

Minutes Approval:

Berntheizel moved to approve the November 28, 2016 Finance Committee meeting minutes as presented, Novak second, approved unanimously.

November 2016 Finance Report:

Treasurer's Report was presented for review with no comments of note provided by any in attendance. Budget Performance Reports (General Fund, Capital Fund, Liquid Fuels Fund, Wastewater Fund, and Municipal Fund) were presented for review; with no comments of note provided. Check Register was presented for review; several check register entries were questioned and forwarded to Finance Chair/Council President Murphy for review and response. Escrow Information, Open Invoices, Cash Flow Chart, and Monthly Revenues/Expenses were presented as information only for review with no comments of note provided. Permit Lists (shared with Lancaster County and Columbia School District) updated for November 2016 were provided as information only for review of permits issued for work performed on properties which could affect the assessed value. Berntheizel moved to approve the November 2016 Finance Report as presented, Novak second, approved unanimously. **Action Item: November 2016 Finance Report will be forwarded to Council for consideration of approval at the January 9, 2017 Council meeting.**

Budget Change Requests:

None.

Continued Business:

Reminder that donation request was received from CQRS prior to submission of final budget for approval and that a request for \$5000 will be considered for addition to the approved 2017 budget at the January 9, 2017 council meeting.

New Business:

None.

Meeting adjourned at 6:20 pm on a motion by Berntheizel, second by Novak, passed unanimously.

Respectfully submitted,

Kelly Murphy, Finance Committee Chair, on behalf of John Novak, Finance Committee Vice Chair