



Leo S. Lutz, Mayor
Kelly A. Murphy, Borough Council President

Robert L. Pfannebecker, Solicitor
Greg Sahn, Borough Manager

PRELIMINARY AGENDA
COLUMBIA BOROUGH COUNCIL MEETING
October 10, 2016
7:00P.M.

- I. Opening of Meeting
 1. Call to Order and Roll Call
 2. Invocation/Moment of Silence
 3. Pledge to the Flag
 4. Announcement of Executive Session(s)
 - a. On October 10, 2016 at 6:00pm Council met to present information only items.
 5. Citizen Comments (Agenda Items Only)
 6. Presentation by Robert W. Baird & Co.
 7. Presentation by Robert Irwin – Aquaponics for the Market House.
 8. Minutes for Approval
 - a. Consider approval of the Special Joint School Board/Columbia Borough Council Meeting Minutes for September 26, 2016.
 - b. Consider approval of the Special Borough Council Meeting Minutes for September 26, 2016.
 - c. Consider approval of the Borough Council Meeting Minutes for September 12, 2016.
 9. Mayor Lutz
 - a. 3rd Quarter Marriage Report.
- II. Standing Committee Assignments
 10. The Committee on Finance
 - a. Consider approval of August 2016 Financial Reports including Check Register Report, Treasurer's Report, Budget Performance Reports: General Fund, Capital Fund, State Fund (Liquid Fuels), Waste Water Fund and Municipal Authority and Capital Fund and Tax Collector Report.
 - b. Consider approval of 2016 Budget Change No. 3: Capital Fund, Liquid Fuels, and General Fund.
 - c. Request to approve Amric Construction proposal of \$14,580 for purchase and installation of a shed next to the new highway building using funds allocated to the storm water line item.
 - d. Consider approval of Resolution No. 16-18: Appointing the certified public accounting firm of Sager, Swisher and Company, LLP as auditors for 2016 per engagement letter dated October 4, 2016 with a fee not to exceed \$15,900.00.
 11. The Committee on Community Development
 - a. Consider approval to move forward with the branding of Columbia using elements of existing visuals and tag lines of the CDDC conceptual boards.
 12. The Committee on Public Property
 - a. Consider removing from the table a recommendation from the CEDC to accept a bid in the amount of \$10,000 from Mr. and Mrs. A. W. Martofel for the Borough's property located at 509 Locust Street contingent upon approval of all terms and conditions of the agreement signed between the Borough and CEDC on May 9, 2016, on the acceptance of a deed restriction stipulating that upon subsequent sale, the property be sold as a single family dwelling and subject to the Borough solicitor's review and approval of all final documents.
 - b. Consider a recommendation from the CEDC to accept a bid in the amount of \$10,000 from Mr. and Mrs. A. W. Martofel and for the Sales Agreement for the Borough's property located at 509 Locust Street contingent upon approval of all terms and conditions of the agreement signed between the

Borough and CEDC on May 9, 2016, on the acceptance of a deed restriction stipulating that upon subsequent sale, the property be sold as a single family dwelling and subject to the Borough solicitor's review and approval of all final documents.

- c. Consider authorizing Borough Manager as signatory for all associated paperwork regarding the sale of 509 Locust Street, Columbia, PA.
 - d. Consider approval of an Agreement of Sale between Columbia Borough and the Old Columbia Public Grounds Company regarding the property located at 41 Walnut Street, Columbia, PA.
 - e. Consider approval of a Facilities Use Request for the Lancaster County's Sheriff's Office to use the Police Shooting Range at the Borough Farm on October 16th, 17th and 18th, 2016 for Firearms Training for a new Deputy/Park Ranger from 7:30am-4:00pm daily.
 - f. Consider awarding the Columbia Crossing Interior Upgrade Bid to East Coast Construction in the amount not to exceed \$50,000.00 with an additional amount of \$3,800.00 for electric. Contingent upon approval of a waiver of any deficiency or defect associated with the winning bid.
 - g. Consider approval to donate the unopened alley parcel of land owned by the Borough of Columbia, namely, the parcel of land behind 438 N. Sixth Street and 448 N. Sixth Street, to Victory Church. The land has been appraised at \$1,300.00.
 - h. Discussion on Market House Management.
13. The Committee on Personnel
- a. Consider hiring Justin S. Misal as a Highway worker II at a rate consistent with Borough Policies/Procedures, PSSU bargaining agreement, and completion of applicable testing requirements.
 - b. Consider accepting the resignation of Justin Evans from the Columbia Borough Planning Commission effective 9/19/16.
 - c. Consider appointing Erik Albright to fill a vacancy on the William Lockard Trust created by the resignation of Philip Haberstroh with a term expiration of December 31, 2016.
 - d. Consider approval to terminate Lora Fox as Crossing Guard effective immediately.
 - e. Consider approval of a 3 year contract between the Columbia Borough Non-Uniform Employees and Columbia Borough retroactive to 1/1/2016.
14. The Committee on Public Works
- a. Consider approval to remove the parking meters on Fourth Street beside 373-375 Locust Street and replacing them with two "handicap" parking signs, one "emergency vehicle" parking sign and one "Family First Health Patients Only" sign.
15. The Committee on Public Safety
- a. Reports: Police/Codes reports
16. The Committee on Municipal Legislation
- a. Consider approval to advertise Ordinance No. 875: An ordinance of the Borough of Columbia, Lancaster County, Pennsylvania amending the code of the Borough of Columbia, Lancaster County, Pennsylvania, Section 112-6, disallowing use of third-party inspectors for property inspections; providing for the repeal of inconsistent ordinances; providing for the severability of the ordinance; and providing that the ordinance shall take effect as provided by Pennsylvania Law.
- III. Reports of Boards, Commissions, Authority, Solicitor, and Secretary/Treasurer.
17. Solicitor
18. Secretary/Treasurer
- a. The Borough Office will be closed on Tuesday, November 8, 2016 for Election Day.
19. Boards/Commissions/Authority
- a. Consider denying an after-the-fact application for porch repairs at 719 Chestnut Street. The property owner was given the option of reversing the completed work, in which case no further action by Borough Council would be required. To date, the property owner has not confirmed whether he intends to undo the work.
20. Reports from Council Members
21. Citizen Comments (Non-Agenda Items Only)

22. At 6:00pm on November 14, 2016 Council will hold an information session to receive information from its Borough Manager and Solicitor.

IV. Adjournment