



Leo S. Lutz, Mayor
Kelly A. Murphy, Borough Council President

Robert L. Pfannebecker, Solicitor
Greg Sahn, Borough Manager

PRELIMINARY AGENDA
COLUMBIA BOROUGH COUNCIL MEETING
June 13, 2016
7:00P.M.

- I. Opening of Meeting
 - 1. Call to Order and Roll Call
 - 2. Invocation/Moment of Silence
 - 3. Pledge to the Flag – Cub Scout Pack 181 Webelos Den 2
 - 4. Public Hearing: Ordinance No. 871 of the Borough of Columbia, Lancaster County, Pennsylvania.
 - a. Open Hearing
 - b. Ordinance No. 871: An ordinance of the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania as amended to amend the zoning map as provided herein; eliminate the side yard set-back within the downtown commercial zoning district and increase in limited circumstances the permitted maximum lot coverage in the downtown commercial zoning district; change the use of a kennel in the CR District from allowable by special exception to permitted by right; providing for the repeal of inconsistent ordinances; providing for the severability of the ordinance; and providing that the ordinance shall take effect as provided by Pennsylvania law.
 - c. Citizen Comments
 - 1) Presentation of proposed animal rescue shelter.
 - d. Close Hearing
 - 5. Consider approval of Ordinance No. 871: An ordinance of the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania as amended to amend the zoning map as provided herein; eliminate the side yard set-back within the downtown commercial zoning district and increase in limited circumstances the permitted maximum lot coverage in the downtown commercial zoning district; change the use of a kennel in the CR District from allowable by special exception to permitted by right; providing for the repeal of inconsistent ordinances; providing for the severability of the ordinance; and providing that the ordinance shall take effect as provided by Pennsylvania Law.
 - 6. Announcement of Executive Session(s)
 - a. A Personnel meeting was held on May 12, 2016 at 6:00pm.
 - b. On June 13, 2016 at 6:00pm Council met to present information only items.
 - 7. Citizen Comments (Agenda Items Only)
 - 8. Minutes for Approval
 - a. Consider approval of the Borough Council Meeting Minutes for May 9, 2016.
 - 9. Mayor Lutz
 - a. Proclamation 16-11: Flag Day 2016.
 - b. Mayor Lutz noted that National Night out will be on Tuesday, August 2, 2016 from 5-8p.m. The Borough will have a recycling stand and the Police Department will have a safety awareness stand at the event.
- II. Standing Committee Assignments

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10. The Committee on Finance
 - a. Consider approval of April 2016 Financial Reports including Check Register Report, Treasurer's Report, Budget Performance Reports: General Fund, Capital Fund, State Fund (Liquid Fuels), Waste Water Fund and Municipal Authority and Capital Fund and Tax Collector Report.
 - b. Consider approval to purchase a Vactron Vacuum Excavator and vehicle crane mount from Vermeer Sales/Truck Mounts Unlimited in the amount of \$38,700.00.
 - c. Consider approval to purchase a Thermoplastic hand liner in the amount of \$8,500.00 from M-B Companies.
 - d. Consider approval to purchase a 2016 Chevy Silverado and plow attachment from Apple Automotive in the amount of \$35,300.00.
 - e. Consider approval for the Borough to fund a WeeBee Audio/Video sound and video system with extended warranty in the amount of \$15,276.00
 - f. Consider approval for the Borough to fund EZ Computer Solutions Help Desk option, including one-time onboarding for 45 Devices (3 servers, 28 workstations, 14 laptops) @ \$50/device = \$2,250 plus monthly fee of \$2,250 for ongoing service with enhanced onboarding service.
 - g. Consider approval to authorize contributions to non-profit/charitable organizations per the approved 2016 budget.
 - h. Consider approval of Resolution No. 16-12: Authorized Signatories.
 - i. Consider approval to waive the \$75.00 Health and Food Inspection Fee for the Columbia Church of God Power Packs Project per their request dated 5/19/2016.
 - j. Consider approval of Resolution 2016-14: A Resolution of the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania to confirm the Police Officer's Percentage contributed to the Police Pension Plan for 2015 was 3%.
11. The Committee on Community Development
12. The Committee on Public Property
 - a. Consider approval of a Facilities Use Request for the Columbia Borough Parks and Recreation Committee to host an outdoor Movie Night at Makle Park on August 10, 2016 (rain date August 11, 2016) from 6:30pm-10:00pm
 - b. Consider approval of a Facilities Use Request for St. Paul's Evangelical Lutheran Church to host a Service of Thanksgiving and Remembrance in the Locust Street Park on Sunday September 11, 2016 from 7am-12:00pm. The required Certificate of Insurance has been received by the Borough.
 - c. Consider approval of a Facilities Use Request for the Columbia Borough Parks and Recreation Committee to host an outdoor Movie Night at River Park on September 17, 2016 (rain date September 18, 2016) from 6:30pm-10:30pm.
 - d. Discussion regarding the future management of the Market House.
13. The Committee on Personnel
 - a. Consider accepting the resignation of Barry Ford from Borough Council effective May 31, 2016.
 - b. Consider accepting the resignation of Mary Barninger from Borough Council effective June 30, 2016.
 - c. Consider confirming the resignation of Police Officer Seth A. Reed as of May 20, 2016.
 - d. Consider approval to hire John C. Wostmann as a Part-time Police Officer contingent upon successful completion of all pre and post-employment testing.

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- e. Consider approval to hire Edward D. Horn as a Part-time Enforcement Officer contingent upon successful completion of all pre and post-employment testing.
- f. Consider approval to hire Robert D. Crum as a Part-time “Fill-in” Enforcement Officer contingent upon successful completion of all pre and post-employment testing.
- g. Announcement regarding opening on the Zoning Board due to passing of Bill Melbert.
- 14. The Committee on Public Works
 - a. The Poplar Street CDBG bid opening will take place on Wednesday, July 6, 2016 at 10:00am and is expected to be awarded to the lowest responsible bidder at the July 11, 2016 Borough Council Meeting.
- 15. The Committee on Public Safety
 - a. Consider approval of a Facilities Use Request for the Leukemia and Lymphoma Society to host a “Light the Night Walk” on Veterans Memorial Bridge on October 14, 2016 from 6pm-8:30pm contingent upon PennDot Approval. The required Certificate of Insurance has been received for the Borough as well as for PennDot.
 - b. Consider approval of a Facilities Use Request for the Columbia QRS to host a Santa Parade on December 3, 2016 beginning at 9:30am and finishing at approximately 10:00am; following the parade route as stated on the Steven C. Henry, Jr. letter to Greg Sahd dated 1/18/2016 and contingent upon receipt of the required Certificate of Insurance.
 - c. Consider approval of a Facilities Use Request for the Mt. Zion AME Church Youth Ministries to host a “Youth Explosion 2016” on South 5th Street from Union Street to Corn Avenue on Saturday October 8, 2016 from 9am-5pm and on Sunday October 9, 2016 from 9am-5pm contingent upon receipt of the required Certificate of Insurance.
 - d. Reports: Police/Fire/EMS/EMC/Codes
- 16. The Committee on Municipal Legislation
 - a. Consider approval of Resolution 16-13 and the accompanying Borough Policies and Procedures regarding the Trash Collection Ordinance No.798.
- III. Reports of Boards, Commissions, Authority, Solicitor, and Secretary/Treasurer.
 - 17. Solicitor
 - 18. Secretary/Treasurer
 - a. The Borough Office will be closed on Monday, July 4, 2016 in observance of the Independence Day Holiday.
 - 19. Boards/Commissions/Authority
 - 20. Reports from Council Members
 - 21. Citizen Comments (Non-Agenda Items Only)
 - 22. At 6:00pm on July 11, 2016 Council will hold an information session to receive information from its Borough Manager and Solicitor.
- IV. Adjournment

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