



*Leo S. Lutz, Mayor*  
*Kelly Murphy, Borough Council President*

*Robert L. Pfannebecker, Solicitor*  
*Rebecca S. Denlinger, Borough Manager*

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**PRELIMINARY AGENDA**  
**COLUMBIA BOROUGH COUNCIL MEETING**  
**November 12, 2018**  
**7:00 PM**

**I. Opening of Meeting**

1. Call to Order and Roll Call
2. Invocation/Moment of Silence
3. Pledge to the Flag
4. Announcement of Executive and Information Session(s)
  - a. On November 12, 2018 at 6:00 PM Council held an information session to receive information only items from its Borough Manager and Solicitor.
5. Public Hearing: Ordinance 904: Volunteer Fire Fighter Tax Credit
  - a. Citizen Comment
  - b. Close Hearing
6. Citizen Comments (Agenda Items Only)
7. Minutes for Approval
  - a. Consider approval of the Borough Council Meeting Minutes for October 8, 2018.
8. Mayor Lutz
  - a. Proclamation 18-5: Alzheimer's Disease Awareness Month/Caregivers Month (November).

**II. Standing Committee Assignments**

9. The Committee on Public Safety
  - a. Reports: Police/Fire/Codes/Zoning, Planning, Food & EMA reports; Statistical Reports: SVEMS/CQRS; School Resource Officer Report.
  - b. Consider motion to eliminate four metered parking spaces on the east side of North Fourth St. from Locust St. to convert them to designated drop-off and pick-up points for CHI's Daycare Center at 401 Locust St. with signage indicating times between the hours of 6:00 AM – 6:00 PM, Monday through Friday.

10. The Committee on Finance

- a. Consider approval of September 2018 Financial Reports including Check Register Report, Treasurer's Report, Tax Collector's Report, Budget Performance Reports: General Fund, Capital Fund, Bond Capital Fund and State Fund (Liquid Fuels).
- b. Consider approval to advertise the following related to the proposed 2019 Columbia Borough Budget: (1) the availability of the proposed 2019 Columbia Borough Budget inclusive of the General Fund, Capital Fund, Bond Capital Fund, and Liquid Fuels Fund for public review; (2) a proposed tax ordinance noting a tax increase to 8.0 millage rate; and (3) the scheduling of a special meeting of Borough Council to be held at 6:00 PM on Thursday, December 13, 2018, prior to the start of the scheduled Parks and Recreation Committee meeting, for the purpose of considering approval of the proposed 2019 Columbia Borough Budget.
- c. Consider approval of Resolution 18-22  
A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF COLUMBIA, LANCASTER, PENNSYLVANIA AUTHORIZING THE LANCASTER COUNTY LAND BANK AUTHORITY TO ACCEPT PROPERTIES LOCATED AT 309 LOCUST STREET AND 315 LOCUST STREET INTO THE COLUMBIA LAND BANK PROGRAM.
- d. Consider approval to purchase seven (7) Dell Latitude (Semi-rugged) laptop computers from EZSolution and six (6) patrol vehicle docking trays, to include installation costs, from K & C Communications for the police department at a total cost not to exceed \$23,000.00 as a designated expense in the approved 2018 Capital Fund plan.
- e. Consider a motion to approve a lease agreement for the lease of Borough-owned property located at 137 S. Front Street, Columbia, PA 17512

11. The Committee on Personnel

12. The Committee on Public Works & Property

- a. Public Works Director & Wastewater Manager Report
- b. Consider approval of Resolution No. 2018-20: A resolution of the Borough Council authorizing the sale by auction of items previously utilized at the Wastewater Treatment Plant.
- c. Consider approval of Resolution No. 2018-21: A resolution of the Borough Council authorizing the destruction of items previously utilized at the Police Department.
- d. Consider motion to accept a bid of \$383,000 from DOLI Construction to complete a paving project on South 8<sup>th</sup> Street from Locust Street to Ridge Avenue

13. The Committee on Parks and Recreation

14. The Committee on Legislation

- a. Consider the adoption of Ordinance No. 904  
AN ORDINANCE OF THE BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA, ESTABLISHING A VOLUNTEER SERVICE CREDIT PROGRAM; ENACTING TAX CREDITS FOR VOLUNTEER MEMBERS OF A VOLUNTEER FIRE COMPANY; ESTABLISHING ADMINISTRATIVE PROCEDURES AND APPEALS; PROVIDING FOR THE REPEAL OF INCONSISTENT ORDINANCES; PROVIDING FOR THE SEVERABILITY OF THE ORDINANCE; AND PROVIDING THAT THE ORDINANCE SHALL TAKE EFFECT AS PROVIDED BY PENNSYLVANIA LAW.

- b. Consider the adoption of Ordinance No. 906  
AN ORDINANCE OF THE BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA, REQUIRING PROPERTIES SUBJECT TO RESIDENTIAL RENTAL UNIT REGISTRATION AND LICENSING WHICH WERE BUILT PRIOR TO 1978 TO PROVIDE A LEAD PAINT SAFE REPORT AS A CONDITION OF LICENSING, TO REQUIRE CONDEMNED PROPERTIES CONTAINING DWELLING UNITS, OR CHILD CARE OR DAY-CARE CENTERS, TO PROVIDE LEAD PAINT SAFE REPORTS PRIOR TO THE REMOVAL OF ANY CONDEMNATION PLACARD, AND REQUIRING CHILD DAY-CARE FACILITIES AND DAY-CARE CENTERS TO PROVIDE A LEAD PAINT SAFE REPORT PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY, PROVIDING FOR DEFINITIONS, REGULATING WHO CAN ISSUE AND WHO PAYS FOR LEAD PAINT SAFE REPORTS; PROVIDING FOR THE REPEAL OF INCONSISTENT ORDINANCES; PROVIDING FOR THE SEVERABILITY OF THE ORDINANCE; AND PROVIDING THAT THE ORDINANCE SHALL TAKE EFFECT IN ACCORDANCE WITH PENNSYLVANIA LAW

15. Community Development

- a. Consider proposals for the improvement and use of the Columbia Market House.
- b. Consider a motion to create a committee named "Columbia Downtown Streetscape Committee" to include members consisting of council members, business leaders and citizens.

**III. Reports of Boards, Commissions, Authority, Solicitor, and Secretary/Treasurer**

16. Solicitor

- a. Findings of fact and conclusion of law from the Public Hearing regarding transfer of liquor license to 717 Social Club.

17. Secretary/Treasurer

- a. The Borough Office and the Public Works Department will be closed on Thursday, November 22<sup>nd</sup> and Friday, November 23<sup>rd</sup>, 2018 for the Thanksgiving Day Holiday
- b. At its December meeting, Borough Council will consider changes and improvements to the Borough Council Committee System, the 2019 Meeting Schedule and Rules of Decorum for Public Meetings

18. Boards/Commissions/Authority

19. Reports from Council Members

20. Citizen Comments (Non-Agenda Items Only)

- 21. At 6:00 PM on December 10, 2018 Council will hold an information session to receive information from its Borough Manager and Solicitor.

**IV. Adjournment**