

**COLUMBIA BOROUGH COUNCIL – REGULAR MEETING**

March 26, 2019 | 7:00 PM

Paul W. Myers Council Chambers

**MINUTES**

1. Council President Murphy called the meeting to order at 7:00 PM.

**Councilpersons present:** Burgard, Fitzgerald, Kress-Hartman, Murphy, Novak and Williams.  
Mayor Lutz was also present. Councilperson Berntheizel was absent.

**Junior Councilpersons present:** Misciagna. Cover, Black and Simpson was absent.

2. A moment of silence was observed
3. Councilperson Novak lead the pledge to the flag.
4. Council President Murphy announced that on March 26, 2019 at 6:00 PM Council held an information session to receive information only items from its Borough Manager and Solicitor. Additionally, he requested phones be silenced or turned off and side conversations be kept to a minimum.
5. Citizen Comments on Agenda Items Only are incorporated at the end of these minutes.
6. Motion to approve Borough Council Work Session Minutes for March 5, 2019.

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
J. Novak	P. Williams	All Favored – Motion Carried

Motion to approve Regular Borough Council Meeting Minutes for March 12, 2019.

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
J. Novak	T. Burgard	All Favored – Motion Carried

7. Mayor Lutz

Mayor Lutz thanked the Park Rangers, the Shade Tree Commission, the Columbia High School National Honor Society and all others that volunteered at last weekend’s Columbia River Park clean up. Mayor Lutz also congratulated the Columbia High School Bocce Ball team for winning a District Title and taking second place in the State competition.

8. Community Development

Borough Manager Denlinger provided an update on the Urban Land Institute Technical Assistance Panel.

9. Finance

- a. Motion to approve the February 2019 Financial Reports including Check Register Report, Treasurer’s Report, Budget Performance Report: General Fund, Capital Fund, State Fund (Liquid Fuels), Capital Fund and Tax Collector Report.
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<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
J. Novak	P. Williams	All Favored – Motion Carried

- b. Council President Murphy announce a Public Hearing on 2019 CDBG applications to take place at 7:00 PM on Tuesday, April 9, 2019.
- c. Motion to consider public improvement security for CHI St. Joseph’s Health final land development plan at 401 Locust Street in the amount of \$26,779.50.

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
J. Novak	T. Burgard	All Favored – Motion Carried

**10. Parks & Recreation**

Councilperson Williams announced that there are three openings on the Parks & Recreation Advisory Board. She encouraged residents to contact her or the Borough Manager if they are interested in learning more about the Board.

Borough Manager Denlinger announced the Borough will be sponsoring the Edible Classroom for a second year in 2019. While not supporting this endeavor financially, the Borough has requested the Columbia Borough School District to provide a location for the activity at Park Elementary School. Edible Classroom will provide the Borough and School District with the necessary insurance certificates for the activity.

Councilperson Williams announced that the next meeting Parks & Recreation Advisory Board will be held April 11, 2019 at 6:00 PM.

**11. Public Works & Property**

- a. Motion to approve Resolution 19-10 Surplus of Borough Equipment.

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
F. Fitzgerald	J. Novak	All Favored – Motion Carried

- b. Motion to award the 2019 Street Improvements Contract (944 Bid) to JVI Group in the amount of \$462,092.87 pending Solicitors review.

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
F. Fitzgerald	J. Novak	All Favored – Motion Carried

Councilperson Fitzgerald announce curb side pick up of yard waste will begin on April 8, 2019.

**12. Public Safety**

- a. Councilperson Burgard reviewed and provided an update on 2018 CRIMEWATCH Impact Report. He commended the Columbia Borough Police Department on their active engagement with CRIMEWATCH as their consistent communication through this vehicle and social media works to keep all Columbia Residents safe.

- b. Councilperson Burgard presented Columbia Borough Police Department Reports for February 2019.

13. Reports, Comments, and Announcements

- a. Solicitor's Report - Council President Murphy reported that the Borough's contract with Comcast for cable and internet services throughout the Borough does expire this September 2019. The Borough Solicitor has been working with outside counsel through the details of a new contract.

- b. Secretary/Treasurer

Borough Manager Denlinger made three announcements, as follows:

1. The Borough was made aware of a lawsuit being brought against them and they have referred the matter to their Solicitor.
2. Columbia Borough's Multimodal Transportation Fund (MTF) grant application in support of the Streetscape Initiative was not awarded at the recent meeting of the Commonwealth Financing Authority; however, the Borough will be pursuing other funding opportunities.
3. Borough Manager Denlinger will be representing the Borough on a Study Advisory Committee for the Enola Low Grade Trail Connector.

- c. Boards and Commissions

- 1) Mary Wickenheiser, Chairperson of the Columbia Borough Planning Commission, presented their 2018 activity report for review. Additionally, she both discussed the potential for appointment of alternates to the Planning Commission in 2019 and announced that the Columbia 2040 Comprehensive Plan effort is currently underway. Mrs. Wickenheiser shared that the first public meeting for the Columbia 2040 Comprehensive Plan process will be held on April 1, 2019 at 6:00 PM to be held at the Columbia Public Library.

Council President Murphy thank M. Wickenheiser and the rest of the Planning Commission for their service to the Borough.

- 2) The Historic Architecture Review Board (HARB) 2018 Annual Report was in Council packet for review. Council President Murphy thanked the HARB for their service to the Borough.

- d. Citizen Comments on Non-Agenda Items Only are incorporated at the end of these minutes
- e. At 6:00 PM on April 9, 2019 Council will hold an information session to receive information from its Borough Manager and Solicitor.

14. Motion to adjourn the meeting at 08:15 PM.

Motion by:	Second by:	Voice Vote:
P. Williams	J. Novak	All Favored – Motion Carried

**MOTIONED AND APPROVED** this 9<sup>th</sup> day of April 2019, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

**BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA**

**By:**



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Kelly Murphy, Council President

**ATTEST:**



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Rebecca S. Denlinger, Secretary/Treasurer

BOROUGH COUNCIL MEETING  
March 26, 2019  
CITIZENS COMMENTS

**AGENDA ITEMS ONLY**

**Gerald Hawn – (owner of) 103 N 5<sup>th</sup> Street, Columbia PA**

Asked for an update on the property that borders his property on N 5<sup>th</sup> Street. Borough Manager Denlinger responded.

**NON-AGENDA ITEMS**

**Gerald Hawn – (owner of) 103 N 5<sup>th</sup> Street, Columbia PA**

Asked additional questions in reference to the use of the property bordering his property on N 5<sup>th</sup> Street. Borough Manager Denlinger responded. Questioned a situation he was made aware of where Council President Murphy reported a potential code issue in a rental property. Council President Murphy responded.

**Denise Wolpert – 1019 Manor Street, Columbia PA**

Discussed a listing of delinquent taxes that appeared in the Lancaster Paper. Asked if the Borough has a procedure to collect these unpaid taxes. Finance Manager Watts responded. Discussed 1020 Manor Street property. There was a tractor trailer parked between his home and that property for several weeks and it caused damage to the street and the property. Additionally, he discussed the condition of the property. Mayor Lutz responded.

**Sharon Lintner – 500 Chestnut Street, Columbia PA**

Asked who received the penalty amount charged to delinquent tax payments. Finance Manager Watts responded. Asked for clarification on the Multimodal Transportation Fund Grant. Borough Manager Denlinger responded. Discussed issues with traffic patterns at the intersection of 5<sup>th</sup> and Chestnut Streets. Mayor Lutz, Council President Murphy and Vice President Novak responded.

**Frank Doutrich – 1001 Ironville Pike, Columbia PA**

Asked for a status report on signage recently allowed to be installed at church on Locust Street. Council President Murphy responded. Asked for a status report on rental of the Borough owned Front Street property. Asked for clarification on the elevator in the building. Borough Manager Denlinger responded. Asked for clarification on Health Inspections in the Borough. Borough Manager Denlinger responded. Thanked Mr. Hawn for his efforts to improve his neighborhood. Asked for clarification on a "Right to Know Request" he filed with the Borough. Borough Manager Denlinger responded. Discussed the laptop computers provided to Council. Several Council Members, Mayor Lutz and Borough Manager Denlinger responded.