

**COLUMBIA BOROUGH COUNCIL – REGULAR MEETING**

May 28, 2019 | 7:00 PM

Paul W. Myers Council Chambers

**MINUTES**

1. Council President Murphy called the meeting to order at 7:01 PM.

**Councilpersons present:** Murphy, Novak, Williams, FitzGerald, Kress Hartman, Berntheizel, Burgard. Mayor Lutz was present, also.

Council President Murphy made the following changes/additions to the Agenda:

- Insert 9b. Consider the motion to accept the immediate resignation of Elizabeth Smedley from the Columbia Borough Board of Health
- Insert 11c. Consider motion to accent bid for tree removal on the 700 & 800 blocks of Walnut Street
- Insert 14f. Announcement of Next Meeting. At 6:00 PM on June 4, 2019, Council will hold a Work Session.

2. Moment of Silence offered by Council President Murphy

3. Mayor Lutz lead the pledge to the flag

4. Council President Murphy announced that on April 20, 2019 at 4:30 PM, Council held an executive session to discuss Personnel issues and receive information from its Borough Manager. On April 28, 2019 at 6:00 PM, Council held an information session to receive information only items from its Borough Manager and Solicitor.

5. Presentation: Mike Reiner and Alissa Harrison of Sager, Swisher and Company, LLP presented the Audit Report of the 2018 Columbia Borough Financial Statements.

Council President Murphy announced that the meeting was being Live Streamed. He asked that all cell phones be turned off or silenced and that all side conversation be kept to a minimum out of respect for the person speaking and to ensure Council can hear the individual speaking. He stated that Citizen Comments allow individuals to communicate to Council, but Council’s comments are given at the discretion of Council. If you need immediate answers, please contact the Borough Manager or Borough staff.

6. Citizen Comments on Agenda Items Only are incorporated at the end of these minutes

7. Motion to approve Borough Council Meeting Minutes for May 14, 2019.

Motion by:	Second by:	Voice Vote:
J. Novak	P. Williams	All Favored – Motion Carried

Councilperson Burgard corrected the May 14, 2019 Minutes Agenda Item 10, to include Police Chief Brommer as being present at the meeting pertaining to security and Lock Box master keys.

8. Personnel

- a. Mayor Lutz swore in Tristan Anderson as Columbia Borough Junior Councilperson
- b. Motion to accept the immediate resignation of Elizabeth Smedley from the Columbia Borough Board of Health.

Motion by:	Second by:	Voice Vote:
M. Kress Hartman	T. Burgard	All Favored – Motion Carried

c. Board & Commission Openings

- i. Board of Health- Councilperson Kress Hartman announced that the Board of Health has a vacancy due to the resignation of Elizabeth Smedley. Borough Manager Denlinger stated the vacancy is not necessarily for the Chair position. The vacancy will be posted on social media and the website. Once filled, the board will self-select a chair.
- ii. Historic Architecture Board – Councilperson Kress Hartman announced that HARB still has a vacancy for a Real Estate Broker. Borough Manager stated that no one has contacted the Borough expressing interest in the position and the Borough will continue the search and reach out to real estate professionals.

9. Finance

- a. Motion to approve the April 2019 Financial Reports including Check Register Report, Treasurer’s Report, Budget Performance Report: General Fund, Capital Fund, State Fund (Liquid Fuels), Capital Fund and Tax Collector Report.

Motion by:	Second by:	Voice Vote:
C. Berntheizel	J. Novak	All Favored – Motion Carried

10. Public Works & Property

- a. Motion to consider approval of Change Order No. 1 for the South 8th Street CDBG Phase 3 Improvements Contract with Doli Construction in the amount of \$3,290.00 for work in the 000 Block of South Eighth Street.

Motion by:	Second by:	Voice Vote:
F. FitzGerald	J. Novak	All Favored – Motion Carried

- b. Motion to consider approval of an Application for Payment for the South 8th Street CDBG Phase 3 Improvements Contract with Doli Construction in the amount of \$145,500.00 for work completed in the 000 Block of South Eighth Street. Payment includes 10% retainage in the amount of \$13,524.30. Payment will be drawn from the \$200,000 2018 CDBG Grant.

Motion by:	Second by:	Voice Vote:
F. FitzGerald	J. Novak	All Favored – Motion Carried

- c. Motion to consider proposal from Doug’s Tree Service in the total amount of \$10,600.00 to remove six trees from the 700 & 800 block of Walnut Street.

Motion by:	Second by:	Voice Vote:
F. FitzGerald	T. Burgard	All Favored – Motion Carried

Borough Manager stated that many residents have voiced opinions on replacement trees. Residents will have the opportunity to work with the Shade Tree Commission and Public Works Department, if they requested replacements.

- d. Motion to consider Bids received for the 700 to 800 Block Walnut Street Improvement Project and award the contract to Reamstown Excavating and Concrete, Inc with the (low) bid of \$841,195.00.

Motion by:	Second by:	Voice Vote:
F. FitzGerald	J. Novak	All Favored – Motion Carried

- e. Motion to consider advertising Invitation to Bid Borough Recycling Facility Project

Motion by:	Second by:	Voice Vote:
F. FitzGerald	J. Novak	All Favored – Motion Carried

**11. Legislation**

- a. Motion to consider Ordinance 911 of the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, amending Chapter 207 by adding an Article XVIII – Hazardous Vehicle Parking.

Motion by:	Second by:	Voice Vote:
J. Novak	T. Burgard	All Favored – Motion Carried

**12. Community Development**

- a. Councilperson Berntheizel announced that Red Rose Transit Authority is proposing route and schedule changes. Borough Manager stated that Red Rose Transit will conduct a public hearing on June 17, 2019 This is an opportunity for individuals to vocalize their opinions on the proposed changes.

**13. Reports, Comments, and Announcements**

- a. Solicitor - None
- b. Secretary/Treasurer - None
- c. Boards and Commissions - None
- d. Council Members - None

- e. Citizen Comments Non-Agenda Items Only are incorporated at the end of these minutes
- f. At 6:00 PM on June 4, 2019 Council will hold a Work Session

At 6:00 PM on June 11, 2019 Columbia Borough Council will hold an information session to receive information from its Borough Manager and Solicitor. The Regular Meeting of Columbia Borough Council will follow at 7:00 PM

14. Motion to adjourn the meeting at 8:20 PM

Motion by:	Second by:	Voice Vote:
J. Novak	P. Williams	All Favored – Motion Carried

**MOTIONED AND APPROVED** this 11<sup>th</sup> day of June 2019, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

**BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA**

By:




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Kelly Murphy, Council President

ATTEST:




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Rebecca S. Denlinger, Secretary/Treasurer

BOROUGH COUNCIL MEETING  
May 28, 2019  
CITIZENS COMMENTS

**AGENDA ITEMS ONLY**

**Frank Doutrich – 1001 Ironville Pike, Columbia PA**

Stated he received incomplete packet, missing check register. Inquired about the sale amount of the Conveyance System and everything associated with it. What was the net amount turned over to the Borough? Council President Murphy responded. Asked how much of the ten million the Borough borrowed is left and if figure represents most updated amount. Finance Manager Watts answered. Mr. Doutrich recently visited a real estate firm in Lancaster and admired a poster about integrity and trust/honesty.

**NON-AGENDA ITEMS**

**JoAnn Fritz – 1060 Locust Street, Columbia PA**

Inquired about properties on 11<sup>th</sup> Street and Ridge Avenue and the property 11<sup>th</sup> and Locust Streets. She is very concerned about high weeds and grass. Mayor Lutz and Borough Manager Denlinger assured her that staff will investigate the situation. Asked if Locust Estates will be grandfathered into ordinance pertaining to STR. Mayor Lutz, Councilpersons Novak and Murphy answered.

**Sharon Lintner – 500 Chestnut Street, Columbia PA**

Inquired about the bidding process and the \$11,100.00 threshold for requiring the need to seek bids. She asked how often does that threshold change and who changes it. Borough Manager Denlinger and Councilperson Novak responded.

**Frank Doutrich – 1001 Ironville Pike, Columbia PA**

Asked what meeting the need for a Borough Recycling Building was discussed. Council President Murphy responded. Asked how much of taxpayers' money has been spent on the present lawsuit. Finance Manager Watts and Council President Murphy answered. Asked if Council members recall the oath they took.