

MINUTES  
COLUMBIA BOROUGH PLANNING COMMISSION  
June 18, 2019  
7:00 p.m.

**MEMBERS IN ATTENDANCE:**

Mary Wickenheiser, Chairperson  
Tiffani Lynn, Vice-Chairperson  
Brad Lynn, Secretary  
Barbara Fisher  
Jeffery Helm  
Annette White

**STAFF IN ATTENDANCE:**

Deb LaClair, Administrative Assistant

**GUESTS IN ATTENDANCE:**

Laura Proctor – Lancaster County Planning Commission

**CALL TO ORDER:**

Chairperson Wickenheiser called this regular meeting of the Columbia Borough Planning Commission to order on Tuesday, June 18, 2019 at 7:08 p.m.

Justin Evans was absent from this meeting.

There was a moment of silence and the pledge to the flag.

**APPROVAL OF MINUTES:**

Jeff Helm motioned to approve the May 22, 2019 Planning Commission meeting minutes and the Work Session minutes for May 22, 2019 and June 6, 2019 and Annette White seconded. All favored this motion.

**SPECIAL DISCUSSION:**

Short Term Rental Ordinance – Mary Wickenheiser expressed her concerns about the passage of the ordinance by Borough Council on June 25<sup>th</sup> without Lancaster Planning Commission Comments. The LCPC review of the STR Ordinance is scheduled for June 24<sup>th</sup>, which would not allow a review of those comments by the Planning Commission until the July meeting.

Mary Wickenheiser motioned to recommend that Columbia Borough Council delay adoption of the Short Term Rental Ordinance until such time that the Lancaster County Planning Commission comments are received and reviewed by the Columbia Borough Planning Commission at their July meeting and Tiffani Lynn seconded. All favored this motion.

Official Map – Mary informed the Commission there was an Official Map Ordinance passed a few years ago. She had a list of properties for the map and reviewed those properties and discussed additional

properties. It was decided that Mary and Jeff would meet to establish a list of properties for the Official Map.

**CORRESPONDENCE:**

There was discussion regarding Zoning Ordinance amendment notification from LCPC and West Hempfield Township regarding a property located on Hempland Road. There was no action on this correspondence.

**ENGINEER'S REVIEW:**

**DEMOLITION APPLICATIONS:**

**ACTION ITEMS:**

**DISCUSSION ITEMS:**

Jeff Helm expressed his concerns about correspondence received from the LCPC regarding review of a proposed Zoning Ordinance amendment by West Hempfield Township to permit dwellings along with commercial buildings, with limits, in a neighborhood commercial district. There was speculation that this proposed change was for the former Columbia Drive-In property. Jeff stated representatives from the Borough would be attending the meeting regarding this ordinance change.

**OLD BUSINESS:**

Laura Proctor handed out additional information used for Places2040 to be used by the Commission for the Columbia 2040 Comprehensive Plan implementation process.

**NEW BUSINESS:**

Jeff Helm presented the Commission a map of past, present and future cottage industry locations in the Borough. This would be used for the amendment to the Zoning Ordinance to allow these types of businesses in traditionally residential areas.

Jeff Helm presented the Commission a map of crosswalks that needed painted throughout the Borough. The Commission expressed their concerns about the safety of walking pedestrians and school children.

Mary Wickenheiser announced a webinar to be held by LCPC on July 12<sup>th</sup>. She stated she would forward the information to the Commission.

Mary Wickenheiser stated the Borough was awarded \$125,000.00 for the South Second Street project and \$200,000.00 for the Market House project through the CDBG program.

Jeff Helm provided an update on the proposed Linden Street project and the project at 132 Locust Street.

**PUBLIC COMMENT AND QUESTIONS:**

**ZONING HEARINGS:**

**ADJOURNMENT:**

Tiffani Lynn motioned to adjourn this meeting of the Columbia Borough Planning Commission at 8:38 p.m. and Annette White seconded. All favored the motion.

Respectfully submitted,

A handwritten signature in blue ink that reads "Brad Lynn". The signature is written in a cursive style with a large initial "B".

Brad Lynn  
Secretary

A small, handwritten mark in blue ink, possibly a stylized signature or initials, located to the right of the typed name "Brad Lynn".