

**COLUMBIA BOROUGH  
BUDGET MEETING**  
July 11, 2019 | 6:00 PM  
Paul W. Myers Council Chambers

**MINUTES**

1. Councilperson Novak called the meeting to order at 6:00 PM.

**Councilpersons Present:** Burgard, Fitzgerald, Novak, Williams, and Mayor Lutz.  
Murphy, Berntheizel & Kress-Hartman were absent.

2. Councilperson Novak led the pledge to the flag

3. Announcements

Councilperson Novak requested phones be turned off or silenced, reviewed proper meeting protocol and announced the meeting is being live streamed.

Councilperson Novak commented that the focus of the meeting is the to present the mid-year 2019 budget review as well as the staff recommendations to Borough Council for consideration at their upcoming July 23, 2019 Borough Council Meeting.

Councilperson Novak welcomed Sharon Lintner to the meeting, noting that residents running for a seat on Borough Council were encouraged by Council President Murphy to attend this and all upcoming Budget meetings. Candidates Heather Zink and Howard Stevens arrived at the meeting at approximately 6:15 PM.

4. **Columbia Borough Mid-Year Budget Review**

Finance Manager Kyle Watts shared the Columbia Borough Budget Discussion & Development Timeline. In addition to this Mid-Year Budget Review Meeting, there are a series of proposed meetings scheduled to review the performance of the 2019 Budget and to proceed through the development of the 2020 Budget, to including the following:

- September 12, 2019            Public Budget Meeting (2020 Budget Proposal #1)
- October 3, 2019              Public Budget Meeting (Community Organization Requests)
- October 10, 2019            Public Budget Meeting (2020 Budget Proposal #2)
- October 17, 2019            General Review of 2019 Budget (Q1-Q3)
- November 14, 2019         Public Budget Meeting (2020 Budget Proposal Final DRAFT)
- November 26, 2019        Borough Council Meeting (Consideration of 2020 Budget) \*
- December 12, 2019        Public Budget Meeting (Consideration of 2020 Budget) \*

The later November and December dates for Budget consideration are tentative and will be confirmed, as needed, closer to the date.

Finance Manager Watts educated the meeting attendees on Columbia Borough's Budgeted and Non-Budgeted Funds and their purpose.

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Finance Manager Watts led a general review and discussion on the Revenue and Expense Review of each Budgeted Fund. Items in the 2019 Budget that are not meeting the benchmark expectations established were discussed in more detail including the changes that staff is proposing be made and what the balances of those accounts will be if the changes are approved by Borough Council.

Finance Manager Watts addressed questions from Borough Council Members, Candidates and Citizen attendees.

Finance Manager Watts concluded with Supplemental Budget Reporting information regarding up and coming budget changes that will appear in future budget reports after the items are approved by Borough Council.

A citizen commented on how they have a better understanding regarding the items in the Columbia Borough Budget and mentioned how difficult it was in the past.

5. The meeting adjourned at 07:45 PM.

**MOTIONED AND APPROVED** this 13<sup>th</sup> day of August 2019, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

**BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA**

By:

  
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Kelly Murphy, Council President

ATTEST:

  
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Rebecca S. Denlinger, Secretary/Treasurer