

COLUMBIA BOROUGH
2020 BUDGET MEETING
September 12, 2019 | 7:00 PM
Paul W. Myers Council Chambers

MINUTES

1. Council President Murphy called the meeting to order at 7:00 PM.

Councilpersons Present: Berntheizel, Burgard, Fitzgerald, Kress-Hartman, Murphy, Novak & Williams.

Mayor Lutz was also present.

Staff Present: Jack Brommer, Rebecca Denlinger, Jake Graham, Jeff Helm & Paul Paulson.

Council President Murphy announced all candidates for Borough Council were extended an invitation to the meeting. Heather Zink and Howard Stevens were present. It was noted that Sharon Lintner contacted Council President Murphy to say she was unable to attend.

2. **Presentation of the 2020 Draft Budget**

Finance Manager Watts reviewed the Capital Fund work sheet. Borough Manager Denlinger provided additional information. Finance Manager Watts also reviewed the General Fund work sheet and noted the ongoing Police contract negotiations and forthcoming requests that may come from community organizations, neither of which are included in this initial budget draft. The following is a brief summary of initial Department budget requests for 2020:

Public Works Manager Jake Graham: Replace Chevy Dump Truck (est. \$65,000.00). Purchase a freight liner hook lift with a plow and salt spreader (est. \$132,000.00). Purchase a tire machine and balancer (est. \$14,000.00). Replace a Kubota zero radius lawn mower (est. \$8,500.00). Purchase a paint spreader (est. \$3,500.00). There was a discussion on weed treatment and the cost of licensing an employee vs contracting the work to an outside vendor.

Zoning/Planning Officer/EMA Coordinator Jeff Helm: There were no changes requested. Councilperson Novak requested a line item be added under HARB for training purposes.

Code Compliance Manager Paul Paulson: Request to hire a part time Property Inspector to replace an employee scheduled to retire at the end of 2019. Request to hire an additional part time Property Inspector. There were no changes requested for the Capital Budget. Councilperson Novak requested consideration be given to adding a technology line item.

Police Chief Jack Brommer: Five Capital Items were requested. Replace the front door of the Police side of the building and add a handicap door opener (est. \$5,210.00). Replace the rear door of the Police side of the building (est. \$3,675.00). Purchaser a 2020 Ford SUV (est. \$34,125.00). This vehicle will be unmarked and will not require funds for decals. Purchase 2019 Sedan Police Interceptor (est. \$26,150.00) with and additional (est. \$1,000.00) for detailing. Request to redesign six shared workspaces in the squad room (est. 9,612.00). There was a discussion on security cameras. Mayor Lutz discussed the back door on both sides of the building and the ongoing water issues. Borough Manager Denlinger discussed the possible use of grant funds for this project.

3. Questions and Comments

Council Candidate Howard Stevens questioned Officer in Charge (OIC) costs and Health Insurance costs in the Police Budget. Police Chief Brommer responded. He also questioned janitorial costs listed. Police Chief Brommer and Borough Manager Denlinger responded.

Council Candidate Heather Morrison Zink questioned two fund expenditures line items with the same description. Finance Manager Watts responded.

Frank Doutrich discussed wants vs needs for budget change requests. He asked what type of information Council receives to justify the purchase or trade-in of equipment. Borough President Murphy responded.

4. Motion to adjourn the meeting at 8:03 PM

Motion by:	Second by:	Voice Vote:
J. Novak	C. Berntheizel	All Favored – Motion Carried

MOTIONED AND APPROVED this 24th day of September 2019, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

By:



Kelly Murphy, Council President

ATTEST:



Rebecca S. Denlinger, Secretary/Treasurer