



Leo S. Lutz, Mayor

Heather Zink Borough Council President

Evan M. Gabel, Solicitor

Jack Brommer interim Borough Manager

**A PROCLAMATION
DECLARING A STATE OF EMERGENCY
IN
THE BOROUGH OF COLUMBIA, PENNSYLVANIA**

A State of Emergency is being declared in the Borough of Columbia, Pennsylvania beginning at 6 a.m. Tuesday, March 17, 2020. This State of Emergency will continue until the COVID-19 Virus is no longer a threat to the health and safety of Columbia Borough employees and residents.

According to the Centers for Disease Control (www.cdc.gov) COVID-19 or coronavirus is a respiratory illness that can spread from person to person. The virus that causes COVID-19 is a novel coronavirus that was first identified during an investigation into an outbreak in Wuhan, China. This virus has been determined to be highly infectious and may cause flu-like symptoms and other serious medical complications.

This Emergency Declaration provides guidance for development of contingency plans, organization of resources and establishment of protocols that can be used to respond to and help mitigate the effects of a pandemic influenza. The threat of the COVID-19 Virus changes hourly and it may be necessary to make changes to the emergency requirements daily.

It is the goal of Columbia Borough to continue essential operations while ensuring the safety of our residents and employees. Employees and residents are urged to practice good health habits such as hand washing and/or use of hand sanitizers frequently, social distancing such as avoiding large gatherings, meetings or trainings, telecommuting and e-mail, and refrain from physical contact.

If the threat to Columbia Borough employees and residents continues to increase it may be necessary to close the Borough lobby to public access, cancel all public meetings or limit attendance, require employees to work from home and limit interactions with outside vendors or delivery persons.

Until further notice, Columbia Borough employees will be required to communicate through a barrier, such as a glass window, with the public. Residents requiring information from the Columbia Borough Police or Administration Staff are asked to correspond by way of e-mail or telephone.

Information on any changes to the COVID-19 threat and requirements may be obtained on the Columbia Borough School District and Columbia Borough Websites or other social media programs. Columbia Borough residents are asked to help with keeping Columbia as safe as possible so we may get through these times quickly and safely.

Proclaimed this 16th Day of March 2020

A handwritten signature in black ink that reads "Leo S. Lutz". The signature is written in a cursive style.

Leo S. Lutz, Mayor
Borough of Columbia, Pennsylvania

**A PROCLAMATION
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IN
THE BOROUGH OF COLUMBIA, PENNSYLVANIA**

The following information is an addition to the State of Emergency Proclamation declared on March 16th, 2020.

In response to the spreading virus and to safeguard our employees and community, the following operational changes will occur:

Effective 03/18/2020 at 8:00 a.m. all Borough facilities will be closed to the public. Signage will direct visitors to contact the respective Departments via telephone. In addition, the public will be encouraged to address their needs via email. Parking Tickets, Quick Tickets and Taxes can be either mailed or deposited in the Drop Box located in the window west of the main door.

Eliminating public attendance at meetings, except for those who are directly involved in the business. Public involvement will take place by video streaming the meeting and the submission of public comments by email.

All nonessential street work such as Meter Enforcement and Street Sweeping will be suspended until further notice effective 03/18/2020.

Yard Waste pick up and deliveries will be suspended until further notice effective 03/18-2020.

Proclaimed this 17th Day of March 2020



Leo S. Lutz, Mayor
Borough of Columbia, Pennsylvania